

## GENERAL FUND - PROJECTED OUTTURN FOR 2014/15

Portfolio	2014/15 Original Budget £'000	Budget Variations allocated in year # £'000	2014/15 Latest Approved Budget £'000	2014/15 Projected Outturn £'000	Variation £'000	Variation previously reported to Exec 11/02/15 £'000
Care Services	104,941	1,404	106,345	107,277	932	1,270
Education (incl. Schools' Budget)	4,649	316	4,965	5,064	99	Cr 41
Environment	32,699	873	33,572	33,393	Cr 179	Cr 89
Public Protection & Safety	2,526	3	2,529	2,492	Cr 37	Cr 35
Renewal and Recreation	8,370	402	8,772	8,707	Cr 65	Cr 9
Resources	39,218	930	40,148	38,920	Cr 1,228	Cr 224
<b>Total Controllable Budgets</b>	<b>192,403</b>	<b>3,928</b>	<b>196,331</b>	<b>195,853</b>	<b>Cr 478</b>	<b>872</b>
Capital and Insurances (see note 2)	16,827	116	16,943	16,943	0	0
Non General Fund Recharges	Cr 916	0	Cr 916	Cr 916	0	0
<b>Total Portfolios (see note 1)</b>	<b>208,314</b>	<b>4,044</b>	<b>212,358</b>	<b>211,880</b>	<b>Cr 478</b>	<b>872</b>
<b>Central Items:</b>						
<b>Interest on General Fund Balances</b>	Cr 1,591	0	Cr 1,591	Cr 2,691	Cr 1,100	Cr 1,100
<b>Contingency Provision (see Appendix 3)</b>	11,850	Cr 2,490	9,360	5,826	Cr 3,534	Cr 1,802
<b>Other central items</b>						
Reversal of Net Capital Charges (see note 2)	Cr 15,735	0	Cr 15,735	Cr 15,735	0	0
Contribution to Economic Development & Investment Fund and Other Reserves	8,004	0	8,004	8,004	0	0
<b>Reserve Approved by Full Council 23rd February 2015</b>						
Bromley Youth Music Trust	0	0	0	77	77	0
Health and Social Care Integrated Commissioning expenditure	0	0	0	4,500	4,500	0
Health and Social Care Integrated Commissioning income	0	0	0	Cr 4,500	Cr 4,500	0
<b>New Reserves - subject to approval</b>						
Financial Planning/Risk Reserve	0	0	0	5,000	5,000	0
Welfare Fund Reserve	0	0	0	842	842	0
Levies	1,423	0	1,423	1,423	0	0
<b>Total other central items</b>	Cr 6,308	0	Cr 6,308	Cr 389	5,919	0
<b>Prior Year Adjustments</b>						
Children's Social Care	0	0	0	Cr 620	Cr 620	0
Learning Disabilities	0	0	0	Cr 600	Cr 600	0
<b>Total All Central Items</b>	<b>3,951</b>	<b>Cr 2,490</b>	<b>1,461</b>	<b>1,526</b>	<b>65</b>	<b>Cr 2,902</b>
<b>Bromley's Requirement before balances</b>	<b>212,265</b>	<b>1,554</b>	<b>213,819</b>	<b>213,406</b>	<b>Cr 413</b>	<b>Cr 2,030</b>
Carry Forwards from 2013/14 (see note 3)	0	Cr 1,147	Cr 1,147	0	1,147	1,147
Carry Forward from 2013/14 Delegated Authority - R&M	0	Cr 407	Cr 407	0	407	407
<b>Adjustment to Balances</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Cr 1,143</b>	<b>Cr 1,143</b>	<b>474</b>
Revenue Support Grant	Cr 42,031	0	Cr 42,031	Cr 42,031	0	0
Business Rates Retention	Cr 35,265	0	Cr 35,265	Cr 35,265	0	0
New Homes Bonus	Cr 5,040	0	Cr 5,040	Cr 5,038	2	2
C Tax Freeze Grant	Cr 1,381	0	Cr 1,381	Cr 1,381	0	0
Local Services Support Grant	Cr 144	0	Cr 144	Cr 144	0	0
Collection Fund Surplus	Cr 2,964	0	Cr 2,964	Cr 2,964	0	0
<b>Bromley's Requirement</b>	<b>125,440</b>	<b>0</b>	<b>125,440</b>	<b>125,440</b>	<b>0</b>	<b>0</b>
GLA Precept	37,133	0	37,133	37,133	0	0
<b>Council Tax Requirement</b>	<b>162,573</b>	<b>0</b>	<b>162,573</b>	<b>162,573</b>	<b>0</b>	<b>0</b>

- # Budget Variations allocated to portfolios in year consists of:
- |  |              |
|--|--------------|
| 1) Carry forwards from 2013/14 (see note 3)                            | £'000        |
| 2) Allocations from the central contingency provision (see Appendix 3) | 1,554        |
|  | 2,490        |
|  | <u>4,044</u> |

1) **NOTES**

Portfolio Latest Approved Budgets analysed over Departments as follows:

	2014/15 Original Budget £'000	Budget Variations allocated in year # £'000	2014/15 Latest Approved Budget £'000	2014/15 Projected Outturn £'000	Variation £'000	Variation previously reported to Executive £'000
Education Care & Health Services	130,800	1,741	132,541	133,586	1,045	1,246
Environmental & Community Services	54,240	1,334	55,574	55,395	Cr 179	83
Chief Executive's Department	23,274	969	24,243	22,899	Cr 1,344	Cr 457
	<u>208,314</u>	<u>4,044</u>	<u>212,358</u>	<u>211,880</u>	<u>Cr 478</u>	<u>872</u>

2) **Reversal of Net Capital Charges**

This is to reflect the technical accounting requirements contained in CIPFA's Code of Practice for Local Authority Accounting and has no impact on the Council's General Fund.

3) **Carry Forwards from 2013/14**

Carry forwards from 2013/14 into 2014/15 totalling £1,554k were approved by the Executive and under the delegated authority of the Finance Director. Full details were reported to the June meeting of the Executive in the "Provisional Final Accounts 2013/14" report.

## Care Services Portfolio Budget Monitoring Summary

2013/14 Actuals	Division Service Areas	2014/15 Original Budget £'000	2014/15 Latest Approved £'000	2014/15 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
<b>£000's</b>								
	<b>EDUCATION CARE &amp; HEALTH SERVICES DEPARTMENT</b>							
	<b>Adult Social Care</b>							
18	AIDS-HIV Service	0	0	0	0		0	0
30,925	Assessment and Care Management Income from Court of Protection	25,475	24,028	26,063	2,035	1	2,160	2,026
	<b>Management action - BCF contribution</b>			Cr 110	Cr 110	1	Cr 110	Cr 110
				Cr 350	Cr 350		Cr 350	0
3,897	Direct Services	3,269	3,331	3,304	Cr 27	4	Cr 38	0
2,868	Learning Disabilities Care Management	2,052	3,154	3,201	47	1	86	414
1,694	Learning Disabilities Day and Short Breaks Service	2,100	2,096	1,960	Cr 136	2	Cr 150	Cr 66
988	Learning Disabilities Housing & Support	1,562	1,383	1,268	Cr 115	3	Cr 102	Cr 115
<b>40,390</b>		<b>34,458</b>	<b>33,992</b>	<b>35,336</b>	<b>1,344</b>		<b>1,496</b>	<b>2,149</b>
	<b>Operational Housing</b>							
Cr 1	Enabling Activities	Cr 1	Cr 1	Cr 1	0		0	0
Cr 778	Housing Benefits	Cr 1,662	Cr 1,662	Cr 1,662	0		0	0
4,571	Housing Needs	4,576	5,778	5,961	183	5	0	77
	Housing funds held in contingency							Cr 77
<b>3,792</b>		<b>2,913</b>	<b>4,115</b>	<b>4,298</b>	<b>183</b>		<b>0</b>	<b>0</b>
	<b>Strategic and Business Support Service</b>							
1,945	Strategic & Business Support	2,198	2,191	2,005	Cr 186	6	Cr 131	0
331	Learning & Development	394	394	267	Cr 127	6	Cr 123	0
<b>2,276</b>		<b>2,592</b>	<b>2,585</b>	<b>2,272</b>	<b>Cr 313</b>		<b>Cr 254</b>	<b>0</b>
	<b>Children's Social Care</b>							
14,413	Care and Resources	17,238	17,223	17,433	210		170	70
	<b>Management action - Restriction of placements</b>			Cr 200	Cr 200		Cr 200	0
1,544	Safeguarding and Quality Assurance	1,402	1,426	1,388	Cr 38		Cr 38	0
3,373	Safeguarding and Care Planning	3,499	3,499	3,499	0	7	0	0
3,615	Referral and Assessment	3,413	3,413	3,650	237		247	198
765	Bromley Youth Support Programme	817	817	817	0		0	0
4,025	Children's Disability Service	2,433	2,433	2,402	Cr 31		Cr 76	0
<b>27,735</b>		<b>28,802</b>	<b>28,811</b>	<b>28,989</b>	<b>178</b>		<b>103</b>	<b>268</b>
	<b>Commissioning</b>							
3,311	Commissioning	3,105	3,359	3,262	Cr 97	8	34	0
0	Information & Early Intervention	1,278	1,385	1,426	41		41	41
22,327	Learning Disabilities	24,311	23,965	23,525	Cr 440	1	Cr 350	369
4,776	Mental Health Services	5,644	6,349	6,678	329	1	431	504
	<b>Mental Health Services - Management action</b>			Cr 181	Cr 181		Cr 108	Cr 434
2,843	Supporting People	2,060	2,006	1,860	Cr 146	9	Cr 146	0
10,299	NHS Support for Social Care							
	- Expenditure	4,548	6,528	6,528	0		0	0
Cr 10,299	- Income	Cr 4,548	Cr 6,528	Cr 6,528	0		0	0
<b>33,257</b>		<b>36,398</b>	<b>37,064</b>	<b>36,570</b>	<b>Cr 494</b>		<b>Cr 98</b>	<b>480</b>
	<b>Public Health</b>							
12,229	Public Health	12,230	12,230	11,668	Cr 562		Cr 436	0
Cr 12,601	Public Health - Grant Income	Cr 12,601	Cr 12,601	Cr 12,039	562		436	0
<b>Cr 372</b>		<b>Cr 371</b>	<b>Cr 371</b>	<b>Cr 371</b>	<b>0</b>		<b>0</b>	<b>0</b>
<b>107,078</b>	<b>TOTAL CONTROLLABLE ECHS DEPT</b>	<b>104,792</b>	<b>106,196</b>	<b>107,094</b>	<b>898</b>		<b>1,247</b>	<b>2,897</b>
2,398	<b>TOTAL NON CONTROLLABLE</b>	1,783	1,776	1,789	13		16	0
9,825	<b>TOTAL EXCLUDED RECHARGES</b>	10,893	10,893	10,893	0		0	0
<b>119,301</b>	<b>TOTAL ECHS DEPARTMENT</b>	<b>117,468</b>	<b>118,865</b>	<b>119,776</b>	<b>911</b>		<b>1,263</b>	<b>2,897</b>
	<b>Environmental Services Dept - Housing</b>							
179	Housing Improvement	148	148	182	34	10	23	40
	<b>Management action to meet FYE</b>							Cr 40
<b>179</b>	<b>TOTAL CONTROLLABLE FOR ENV SVCES DEPT</b>	<b>148</b>	<b>148</b>	<b>182</b>	<b>34</b>		<b>23</b>	<b>0</b>
Cr 325	<b>TOTAL NON CONTROLLABLE</b>	Cr 300	Cr 300	Cr 300	0		0	0
58	<b>TOTAL EXCLUDED RECHARGES</b>	354	354	354	0		0	0
<b>Cr 88</b>	<b>TOTAL FOR ENVIRONMENTAL SVCES DEPT</b>	<b>202</b>	<b>202</b>	<b>236</b>	<b>34</b>		<b>23</b>	<b>0</b>
<b>119,213</b>	<b>TOTAL CARE SERVICES PORTFOLIO</b>	<b>117,670</b>	<b>119,067</b>	<b>120,012</b>	<b>945</b>		<b>1,286</b>	<b>2,897</b>

<b>Memorandum Item</b>										
	<b>Invest to Save projects: Savings against business case</b>									
30	Dementia Investment Plan	Cr	515	Cr	515	Cr	237	278	278	0
216	PD Investment Plan	Cr	345	Cr	345	Cr	66	279	279	0
<b>246</b>	<b>Invest to Save projects</b>	<b>Cr</b>	<b>860</b>	<b>Cr</b>	<b>860</b>	<b>Cr</b>	<b>303</b>	<b>557</b>	<b>557</b>	<b>0</b>

**Reconciliation of Latest Approved Budget** **£'000**

**2014/15 Original Budget** **117,670**

Local Reform and Community Voices - IMHA (Exec 2/4/14):					
- grant related expenditure 2014/15					64
- grant related expenditure 2014/15	Cr				64
Local Reform and Community Voices - DOLS (Exec 10/6/14):					
- grant related expenditure 2014/15					24
- grant related expenditure 2014/15	Cr				24
Adult Social Care Investment Proposal - Demand Management (Exec 22/7/14)					
- expenditure					250
- contribution from earmarked reserve	Cr				250
New Grant - Staying Put Implementation Grant					
- expenditure					36
- income	Cr				36
Increase in insurance premiums					4
<i>Carry Forwards:</i>					
Social Care funding via the CCG under s256 (Invest to Save)					
- expenditure					449
- income	Cr				449
Impact of Care Bill / Adult Social Care Gateway Review					
- expenditure					249
- income	Cr				249
Tackling Troubled Families					
- expenditure					764
- income	Cr				764
Public Health weight management pilot					
- expenditure					98
- income	Cr				98
Carry forward - Social Care Funding via the CCG under s256 (Invest to Save)					
- expenditure					40
- income	Cr				40
Welfare Reform Implementation Funding					
- expenditure					66
- income	Cr				66
Public Health s256					
- expenditure					44
- income	Cr				44
Public Health Transition Funding					
- expenditure					42
- income	Cr				42
NHS funding transfer integration funding - expenditure					
- expenditure					992
- income	Cr				992
Provision for homelessness (impact of recession/changes to welfare benefits)					
- Bed & Breakfast					653
- Manorfields					547
Merit Awards					40
Deprivation of Liberty Safeguards					163
Data Cleansing	Cr				10
Helping People Home					
- expenditure					120
- income	Cr				120
<b>Total Variations</b>					<u>1,397</u>
<b>2014/15 Latest Approved Budget</b>					<u><b>119,067</b></u>

## REASONS FOR VARIATIONS

### 1. Adult Social Care and Commissioning - Care-Related Costs - Dr £1,622k

	£'000
<u>Adult Social Care:</u>	
Assessment & Care Management (18-65 and 65+)	1,575
Learning Disabilities Care Management (18-65 and 65+)	47
	<u>1,622</u>
<u>Commissioning:</u>	
Learning Disabilities (18-65 and 65+)	(440)
Mental Health (18-65 and 65+)	329
Mental Health (18-65 and 65+) - planned management action	(181)
	<u>(292)</u>
Total Projected Overspend	<u>1,330</u>

As reported last cycle, a new Adult Social Care "Service Reporting Code of Practice" (SERCOP) was implemented with effect from 1st April 2014. This had significant implications for budget management and financial reporting structures. In addition, "Zero Based Review" data collection changes were effective from the same date.

The main areas of change have included re-classification of all adult social care clients according to their Primary Support Reason (PSR), including those clients over 65 who were all previously classified as "Older People" irrespective of their primary care need. Further, support now has a greater degree of classification between long term and short term support.

The new PSRs include: Physical Support; Sensory Support; Support with Memory and Cognition; Learning Disability Support; Mental Health Support. There is a further category of Social Support which includes support to Carers.

There are still some issues to be resolved in relation to the implementation of the above changes, particularly final changes to some clients' PSRs and the consequent adjustments to budgets and projections.

These changes have had a significant impact on information available to monitor the budgets. Projections have been calculated based on the distribution of clients across PSRs at a point in time. Similarly, the budgets were calculated based on the profile of clients across the new PSRs in April 2014. Both of these sets of information continue to require further work and, as such, the above projections should be viewed only in total, with the expectation that the pattern of overspend will shift between individual budget heads in future months.

The projected overspend of £1.6m arises from the full year effect of 2013/14 activity combined with projected new activity in 2014/15 and 2014/15 budget savings, including £1.45m saving from the capping of Adult Social Care costs (see section below for further details)

#### Adult Social Care

The overspend in Adult Social Care can be further analysed as follows:

	Projected Variation £'000	Previous Variation £'000	Change £'000
<u>Physical Support / Sensory Support / Memory &amp; Cognition</u>			
Services for 65 + - Placements	1,168	1,238	-70
- Domiciliary Care / Direct Payments	923	932	-9
Services for 18 - 64 - Placements	-7	41	-48
- Domiciliary Care / Direct Payments	-175	-179	4
Management action - BCF contribution	-350	-350	0
Extra Care Housing	36	0	36
Staffing Costs	-20	18	-38
	<u>1,575</u>	<u>1,700</u>	<u>-125</u>

The £1.45m saving from the capping of Adult Social Care costs was allocated across both placements ( £1.031m, equivalent to 50 places) and domiciliary care/direct payments budgets ( £0.419m ) for the over 65's. Whilst placement numbers for the under 65's remain within the budget, those for the over 65's are currently showing 57 placements above budget, indicating that attempts to reduce numbers have not been successful. Since the last reported figures relating to November there has been a net reduction of 1 placement. Costs for domiciliary care and direct payments have reduced slightly, but a large overspend remains in this area. The Extra Care Housing (external) schemes are showing a projected overspend of £36k this period as we have now received the first set of invoices for the year in relation to the costs of voids which are not budgeted for.

The 2 invest to save schemes relating to Dementia (older people) and Physical Disability & Sensory Impairment have also not achieved the savings that were included in the budget, thus contributing to the overspend position. The dementia under achievement totals £278k and PD £279k. Work continues in both these areas with a view to achieving these savings.

## Commissioning

### Learning Disabilities - Cr £440k

The projected spend has reduced from the previous report by £350k to a projected underspend position of £440k. This is due to a number of factors but has arisen mainly from contract efficiencies, limiting inflationary increases paid to providers, reduced future spend assumptions (potential placements being deferred / not materialising / at lower cost) and attrition.

The projections include a number of assumptions on increased client needs, carer breakdowns, remaining transition cases and the effect of Ordinary Residence transfers both in and out of Bromley. These assumptions have been reviewed in detail this cycle but there continues to be an element of forward projection in the reported figures; the position is likely to change between now and year-end.

### Mental Health - Dr £329k (Dr £148k after planned management action savings)

Based on current client PSR classifications in Carefirst, an overspend of £329k is anticipated on Mental Health care packages. Once planned management action has been factored in this reduces to a projected overspend of £148k. This planned management action has a significant impact on the full year effect, reducing it considerably. However, there appears to be a significant degree of client misclassification for Mental Health and, until this is resolved, it is difficult to manage or monitor budgets effectively. Both budgets and projections are likely to change once PSR issues are resolved. Current data indicates that the net number of Mental Health placements is increasing each cycle and it has been assumed that this trend continues for the rest of the year.

## **2. Learning Disabilities Day and Short Breaks Service - Cr £136k**

The learning disabilities short breaks service at Widmore Road has been running since 2013, when the 2 former respite units at Bromley Road and Tugmutton Close closed. The combining of the 2 facilities on to one new site has enabled staffing efficiencies to be made and a projected underspend of £136k is now reported as the service beds down on the new site.

## **3. Learning Disabilities Housing and Support - Cr £115k**

Some minor restructuring of the service, including the deregistration of the residential units at St Blaise and Orchard Grove and changes around the management of the service have resulted in a current projected underspend of £115k.

## **4. Direct Care - Cr £27k**

### a) Extra Care Housing - Dr £270k

There is a significant pressure on the in-house ECH budgets, mainly due to the need to provide additional support to some service users with mental health / dementia needs. There has also been an increase in the number of flats being used as 'step down' facilities by care management, resulting in subsequent loss of income (as this is not a chargeable service). There has been an increase to the overspend reported in November of £34k. The main variations can be analysed as £332k overspend on staffing and £67k overachievement of income.

### b) Transport Service- Cr £192k

Monitoring of the transport budget has identified a projected underspend of £192k, £41k in relation to staffing costs of the SEN Transport Team and £151k for transport related costs of the social care related part of the service. The number of ambulances has reduced over the years from 21 to 19, the remainder are now in their secondary leasing period and have lower leasing costs, fuel costs have reduced and the budget for miscellaneous running expenses is underspending.

### c) Reablement - Cr £133k

The underspend in this area relates to staffing, with increased vacancies in the service not being able to be filled by suitably qualified agency staff. As a result the team are carrying out less reablement of clients, which is likely to lead to increased costs within assessment and care management.

### d) Carelink - Dr £28k

There is a minor projected overspend of £6k in the service in relation to staffing and a projected underachievement of income of £22k.

## **5. Operational Housing - Dr £183k**

As a result of the drawdown of £653k approved by Executive on 15th October 2014, no variation is currently projected for temporary accommodation budgets. The projection assumes continued growth of 15 clients per month combined with continuing rising unit costs. This increase has been noticeable across all London Boroughs and is the result of the pressures of rent and mortgage arrears coupled with a reduction in the numbers of properties available for temporary accommodation. There are high levels of competition and evidence of 'out bidding' between London boroughs to secure properties and this has contributed towards the high costs of nightly paid accommodation.

Although no variation is expected in-year for temporary accommodation, there is a projected full year effect pressure of £77k in 2015/16. However, this only takes account of projected activity to the end of March 2015 and does not include any projected further growth in numbers beyond that point.

There will be a further revenue contribution to Capital as part of the year end closing of accounts for 2014/15, due to increased costs (overspend) associated with the Bellegrove conversion of £49k. This, the £16k shortfall previously reported relating to the Manorfields conversion, and a projected £17k overspend on furniture storage will be offset by one off in-year underspends on various staffing budgets due to delays in the recruitment and appointment of staff as part of the restructure, plus a few minor underspends on running expenses.

There will need to be an additional provision for bad debts for rent arrears as this has increased substantially since the last monitoring report. An additional £225k has been set aside to offset these potential costs. This will be closely monitored for the remainder of the year as further provision may be required if the trend of bad debts continues.

		Projected variation £'000
Staffing & running costs	Cr	124
Bad Debt provision		225
Manorfields capital shortfall		16
Bellegrove capital overspend		49
Furniture storage		17
		<u>183</u>

#### **6. Strategic and Business Support - Cr £313k**

The projected underspend of £313k has arisen from a combination of: part year vacancies; underspends on running expenses (including staff advertising); significantly reduced levels of activity on training mainly as a result of delays in the delivery of Care Act training; projected net additional income from schools.

#### **7. Children's Social Care - Dr £178k**

The projected overspend in Children's Social Care has increased this month with the main areas of under / overspending being:

##### Placements - Cr £679k

The children's placement budget is currently projected to underspend by £679k (an increased underspend from that reported last time), based on current numbers of children being looked after, plus an assumption for new children having to be looked after during the year. This is partly offset by increased costs of children leaving care, as reported below. Residential placements are projected to be underspent by a net £503k, whilst fostering & adoption costs are expected to be £51k underspent. Additionally, income generated from adoption assessments has netted £125k above the budget.

##### No Recourse to Public Funds - Dr £237k

The cost to Bromley for people with no recourse to public funding significantly exceeded the budget established for these costs in 2013-14. Additional budget was moved into this area for 2014/15, however the trend of increased costs is continuing during the current financial year, with a current projected overspend of £237k now being reported, a slight reduction from the last reported figure. The projection includes an assumption for new clients coming through the system for the remainder of the year.

##### Leaving Care Clients - 16/17 year olds - Dr £186k

Expenditure relating to leaving care services for 16 and 17 year olds is projected to overspend due to the numbers of children leaving care. This amount has decreased slightly from the last reported figure of £224k. This could further increase if more children within this age group leave care requiring services.

##### Leaving Care Clients - 18 plus - Dr £261k

Expenditure relating to leaving care services for 18 year olds and over is projected to overspend as a result of delays relating to the reclaiming of housing benefits and the non recovery of some personal charges which will have to be written off. Officers are working together to ensure that all sums that should be recovered are recovered in a timely manner. However the level of bad debts has risen since the last monitoring and needs to be monitored carefully

##### Children's Disability Service - Cr £31k

The Children's Disability team are expected to be £31k under budget.

#### Other miscellaneous budgets - Dr £204k

An SLA with an external provider was not renewed in 2013-14, resulting in a continuing underspend of £38k, staffing budgets across the division are projected to overspend by approximately £150k and legal costs of £91k have been incurred relating to care proceedings for which there is no budgetary provision.

#### **8. Commissioning - Cr £97k**

Although a relatively small total variation, the projected net overspend of £34k comprises:

	Projected variation £'000
Taxicard	Cr 56
Contracts (net)	Cr 18
Carers	Cr 5
Commissioning staffing and related budgets	Cr 18
Deprivation of Liberty Safeguards	0
Projected net overspend	<u>-97</u>

The underspend on Taxicard arises from a TfL and London Councils re-profiling exercise and lower than budgeted take-up in Bromley, resulting in a reduced charge. The projected underspends on contracts and Carers budgets largely arise from limiting inflationary increases to third party providers.

A recent Supreme Court judgement relating to Deprivation of Liberty Safeguards has potentially significant financial implications. The background was reported most recently to Executive in November 2014 where it was agreed that an additional £163k in the 2014/15 financial year be added to offset in year pressures. Further funding has been set aside for 2015/16, half of which has been added to the budget and the remainder held in contingency to be drawn down. The position for DoLs is now cost neutral

#### **9. Supporting People - Cr £146k**

The projected underspend of £146k on Supporting People budgets arises from inflationary savings and the effect of re-tendering / extending contracts at a reduced cost. It should be noted that any savings arising from future re-tendering or contract extensions have not been assumed in this figure so the underspend may increase. There was a £270k saving built in to the 2014/15 budget and the £146k underspend is in excess of this.

#### **10. Housing Improvement - Dr £34k**

There is a projected shortfall within renovation grant agency fee income and other income. This is due to reduced activity on capital schemes which has had a corresponding effect on the fees earned. There are other minor variations across of the service giving rise to the net deficit

#### **Waiver of Financial Regulations:**

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations, the Chief Officer has to obtain the agreement of the Director of Resources and Finance Director and (where over £100,000) approval of the Portfolio Holder, and report use of this exemption to Audit Sub-Committee bi-annually.

Since the last report to the Executive, waivers were approved as follows:

- (a) There were 2 contract waiver's agreed for the continuation of current contract's of more than £100k.
- (b) There were 4 waiver's agreed for placement's over £50k but less than £100k in Adult Social Care and 1 waiver agreed for over £100k.

#### **Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" are included in financial monitoring reports to the Portfolio Holder. Since the last report to the Executive, one virement of £10k has been actioned for the transfer of funding for ECHS data cleansing to Education.

2013/14 Actuals £'000	Division Service Areas	2014/15 Original Budget £'000	2014/15 Latest Approved £'000	2014/15 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
<b>EDUCATION CARE &amp; HEALTH SERVICES DEPARTMENT</b>								
<b>Education Division</b>								
Cr 401	Adult Education Centres	Cr 602	Cr 601	Cr 332	269	1	264	269
275	Alternative Education and Welfare Service	104	104	226	122	2	122	0
412	Schools and Early Years Commissioning & QA	565	565	401	Cr 164	3	Cr 122	0
4,451	SEN and Inclusion	4,772	4,775	4,820	45	4	Cr 205	0
213	Strategic Place Planning	255	265	224	Cr 41	5	0	0
11	Workforce Development & Governor Services	11	11	16	5	6	0	0
Cr 2,957	Education Services Grant	Cr 2,732	Cr 2,732	Cr 2,732	0	7	0	920
Cr 1,415	Schools Budgets	Cr 1,493	Cr 1,493	Cr 1,493	0	8	0	0
160	Other Strategic Functions	158	158	158	0		0	0
0	Early Years	0	0	0	0		0	0
0	Primary Schools	0	0	0	0		0	0
0	Secondary schools	0	0	0	0		0	0
0	Special Schools & Alternative Provision	0	0	0	0		0	0
0	Post-16 Provision	0	0	0	0		0	0
<b>749</b>		<b>1,038</b>	<b>1,052</b>	<b>1,288</b>	<b>236</b>		<b>59</b>	<b>1,189</b>
<b>Children's Social Care</b>								
1,790	Bromley Youth Support Programme - (Youth Svce)	1,468	1,471	1,471	0	9	0	0
1,889	Referral and Assessment Children's Centres	2,143	2,442	2,305	Cr 137	10	Cr 100	0
<b>3,679</b>		<b>3,611</b>	<b>3,913</b>	<b>3,776</b>	<b>Cr 137</b>		<b>Cr 100</b>	<b>0</b>
<b>4,428</b>	<b>TOTAL CONTROLLABLE FOR EDUCATION - ECHS</b>	<b>4,649</b>	<b>4,965</b>	<b>5,064</b>	<b>99</b>		<b>Cr 41</b>	<b>1,189</b>
9,221	<b>Total Non-Controllable</b>	5,096	5,124	5,124	0		0	0
3,802	<b>Total Excluded Recharges</b>	3,386	3,386	3,386	0		0	0
<b>17,451</b>	<b>TOTAL EDUCATION PORTFOLIO - ECHS</b>	<b>13,131</b>	<b>13,475</b>	<b>13,574</b>	<b>99</b>		<b>Cr 41</b>	<b>1,189</b>
<b>Memorandum Item</b>								
<b>Sold Services</b>								
	Education Psychology Service (RSG Funded)	Cr 23	Cr 23	Cr 3	35	} 11	20	0
	Education Welfare Service (RSG Funded)	Cr 39	Cr 39	Cr 39	0		0	0
	Behaviour Support (Secondary) (RSG Funded)	Cr 61	Cr 61	56	117		117	0
	Workforce Development (DSG/RSG Funded)	Cr 8	Cr 8	Cr 8	0		0	0
	Governor Services (DSG/RSG Funded)	Cr 7	Cr 7	Cr 7	0		0	0
	Community Vision Nursery (RSG Funded)	0	0	Cr 49	Cr 35		Cr 49	0
	Blenheim Nursery (RSG Funded)	0	0	Cr 53	Cr 59		Cr 53	0
	Business Partnerships (RSG Funded)	0	0	0	0		0	0
	<b>Total Sold Services</b>	<b>Cr 138</b>	<b>Cr 138</b>	<b>Cr 103</b>	<b>58</b>		<b>35</b>	<b>0</b>

## Reconciliation of Latest Approved Budget

£'000

## Original Budget 2014/15

13,131

SEN Reform Grant Income	Cr	382
SEN Reform Grant Expenditure		382
Children's Centres carry forward		297
Non-controllable carry forward re Adult Education property		21
SEND Pathfinder Champion Grant Income	Cr	71
SEND Pathfinder Champion Grant Expenditure		71
SEND Implementation Grant Income	Cr	152
SEND Implementation Grant Expenditure		152
Increase in insurance premiums		7
Allocation of Merit Awards		9
Transfer from Strategy for Data Cleansing		10

## Latest Approved Budget for 2014/15

13,475



## **REASONS FOR VARIATIONS**

### **1. Adult Education - Dr £269k**

As previously reported, a continuation of the significant overspend in 2013/14 is projected for the Adult Education Service. A reduction in grant, tuition fee and other income totalling £366k has not been matched by the same level of reductions in the running costs of the service.

The service is currently being market tested as a separate 'lot' with Education services, and at the same time officers are investigating other options to help contain this overspend going forward which may need to be consulted on in due course.

Variations	
£'000	
Skills Funding Agency grant	164
Tuition fee income	225
Lettings and other fees and charges	Cr 23
Business rates and other premises costs	14
Recharge to WD&GS	Cr 22
Supplies and services	Cr 47
Staffing	Cr 42
	<u>269</u>

### **2. Alternative Education and Welfare - Dr £122k**

From 2013/14, funding for Behaviour Services was delegated to schools. As a result, the Secondary Outreach team became a traded service selling to schools. At the end of July 2014, the service was closed and the staff assimilated into vacant posts within the Pupil Referral Unit's establishment, with the expectation that Bromley Trust Academy will continue the service now that the PRU has converted to academy status.

The final outturn position for the trading account is £122k overspent, slightly higher than anticipated as the service was unable to take in any additional pupils running up to the closure.

### **3. Schools and Early Years Commissioning and Quality Assurance - Cr £164k**

The two in-house nurseries are projected to generate a total surplus of £94k, a £30k increase over 2013/14. The trading accounts, set up in April 2013, are not on a full cost recovery basis, so this surplus is only funding an element of the £185k recharges allocated. The service is currently undergoing a market testing exercise which might, depending on the level of rental income and concession fee agreed, result in a reduction of net income if delivered by an external provider.

There is also an underspend of £43k in the Early Years service due to staff vacancies held in anticipation of savings proposed for 2015/16. Additionally a £19k grant from DfE to help implement Early Years Pupil Premium was announced on 17th February. Due to the late announcement of the grant, this will not be spent in the financial year, however the service will request a carry forward of this funding to enable them to implement the changes required.

A projected underspend in School Standards of £27k is the result of the vacant Senior Advisor post, which is being covered more efficiently by the use of consultants/agency staff.

Variations	
£'000	
Blenheim Nursery	Cr 59
Community Vision Nursery	Cr 35
Early Years support services	Cr 43
School Standards	Cr 27
	<u>Cr 164</u>

### **4. SEN and Inclusion - Dr £45k**

To help authorities with the amount of work required to convert existing Statements of SEN to the new Education Health and Care (EHC) plans, and to implement the changes to working practices required, the Department for Education has created the SEN Reform Grant. LBB's allocation of this grant for 2014/15 is £382k, draw-down of which was approved by Executive on 2nd April 2014. DfE later announced the SEND Implementation (New Burdens) Grant, with £259k allocated to LBB. At it's meeting on 15th October 2014, Executive approved drawdown of £152k for 2014/15, with the remaining £107k ring-fenced for drawdown in 2015/16. At the same meeting Executive also approved drawdown of the third year £71k allocation of the ring-fenced SEND Pathfinder Champion Grant.

Due to changes to the statutory guidance around the reforms, the service has not been able to put in place the structure to implement the reforms as early as originally intended. As a result, an estimated £200k of the Reform/Implementation grants will not be spent during 2014/15; a request will be made to carry this forward to 2015/16 along with the request for drawdown of the 2015/16 grant funding.

The head of service post is now being covered part time, and at a lower grade whilst the previous post holder is working solely on the reforms. This, plus temporary vacancies, and staff working reduced hours has resulted in a projected £85k underspend in the SEN assessment and monitoring team.

The current projection for the Education Psychology trading account is an overspend of £35k, a small improvement over the £41k overspend in 2013/14, and which is partly offset by an underspend of £10k in the statutory element of the service.

Although the travel training programme is progressing well, increasing number of pupils in general, and of those with complex needs has resulted in a projected overspend of £110k for SEN Transport.

	Variations	
	£'000	
SEN assessment & monitoring team	Cr	85
SEN Reform/Implementation grants	Cr	200
- Assumed carry forward		200
Education Psychologists	Cr	10
- Trading account		35
SEN Transport		110
Business Support	Cr	5
		<u>45</u>

### **5. Strategic Place Planning - Cr £41k**

An underspend of £6k is currently projected for the RSG funded element of the Admissions team salaries. There is also a £7k underspend on pupil assessment expenses and an expected £28k underspend on non-SEN transport.

	Variations	
	£'000	
Admissions	Cr	6
Pupil Assessments	Cr	7
Transport	Cr	28
	<b>Cr</b>	<b><u>41</u></b>

### **6. Workforce Development & Governor Services - Dr £5k**

An overspend of £6k on the statutory element of the service is due to an overspend on training expenses partly offset by a reduction in staffing costs.

On the trading accounts, there is shortfall of income relating to governor services, and surplus income on the workforce development side, which has also required less resources to deliver.

	Variations	
	£'000	
Workforce Development & Governor Services		6
Governor Services Trading Account		11
Workforce Development Trading Account	Cr	12
		<u>5</u>

### **7. Education Services Grant - Dr £0k**

Current projections for the Education Services Grant (ESG) allocation is £360k less than budget. The ESG allocation is re-calculated on a quarterly basis, so the grant reduces in-year as schools convert to academies. The current projection is based on the 15 in-year conversions as at 1st February 2014 including the PRU, with a further 2 conversions approved by DfE expected to convert before April 2015. The full year effect of these 17 conversions is £920k. It is currently assumed that the shortfall will be drawn-down from contingency to cover this, so no variation is being reported.

### **8. Schools Budgets (no impact on General Fund)**

Expenditure on Schools is funded through the Dedicated Schools Grant (DSG) provided by the Department for Education (DfE). DSG is ring fenced and can only be applied to meet expenditure properly included in the Schools Budget. Any overspend or underspend must be carried forward to the following years Schools Budget. There is a total projected overspend of £257k on DSG funded services as outlined below to be offset against the £8.9m carried forward from previous years.

Current projections for SEN placements are for £107k overspend mainly due to higher than budgeted average placement costs, especially those in schools maintained by other authorities. There is an underspend of £80k anticipated relating to SEN equipment.

SEN support costs for students in further education establishments, for which funding and responsibility transferred to the authority for the first time in September 2013, is currently expected to underspend by £263k.

There is an underspend of £189k in the Sensory Support Service, mainly due to vacant posts to support pupils who have a sensory impairment, as there are currently no pupils requiring this support. There is also a budget of £200k for Pupil Resource Agreements which will remain unspent due to changes to the funding regulations, plus a £27k underspend due to vacant posts. These budgets will be deleted from 2015/16 to help fund the Early Years inclusion funding.

The Specialist Support & Disability service is expected to underspend by £15k on staffing costs. The Early Years SEN service (Phoenix) is projected to underspend by a total of £114k, mainly on staffing costs. This budget will be reduced in 2015/16 to help contain anticipated pressures in other areas of the Schools Budget.

The DSG funded element of the SEN Transport is currently projected to underspend by £123k. The funding regulations do not permit this budget to be increased from the previous year, so it is kept at the current level in anticipation of increased take up of lower cost in-borough placements in future years.

There is £52k underspend in the Early Intervention service due a vacant post which has been deleted for 2015/16, £9k underspend on Progression Courses, and £11k underspend in the Home & Alternative Provision service as a result of staffing vacancies and the reduction in recharges from the termination of the outreach service, offset by increased use of agency tutors.

The 2014/15 budget included a sum of £600k to be allocated to early years providers. It had previously been anticipated that this would be unspent, as the funding regulations no longer permit in-year changes to the early years funding formula. DfE has since confirmed that this can in fact be distributed in-year as top-up funding, although it is expected that £91k of this will remain unspent.

An increase of £314k to the DSG allocation was made in July accounting for the increase in pupil numbers on the January 2014 Early Years Census, and there has been a subsequent increase of £224k made in November as the original figure had incorrectly been pro-rata'd. There was also an adjustment to the previous academy recoupment figure of £112k to account for bulge classes.

A major pressure areas in 2013/14 was Free Early Education (FEE) provision for 3 and 4 year olds, with an outturn of £529k overspend. To offset this, and to manage the anticipated continued growth in take-up, £1.3m budget growth was added for 2014/15. An underspend of £111k is now projected on the £11.4m total budget. There is also £231k of 2013/14 creditor provision which will remain unspent.

Continued growth in uptake is expected for FEE for 2 year olds in 2014/15. However, current projections suggest that a significant underspend of around £1.3m is likely on this budget. From 2015/16 onwards DfE will fund this provision on a participation basis, resulting in an anticipated reduction to the DSG allocation of £1.3m, so this underspend will not continue. As approved by Executive on 26th November 2014, a contribution of £150k from this underspend will be made to the capital scheme to help build capacity for these extra places.

The underspends above are partly offset by a continued increase in the requirement for bulge classes, resulting in an overspend of £793k on the £1m budget.

Finally there are one off costs funded by the overall underspend above for HR support for academy conversions, consultancy costs for the Pupil Referral Unit IEB, temporary classroom rentals, initial costs relating to the purchase and refurbishment of Beacon House (subject to approval from DfE to disapply the funding regulation limit on increasing the budget), and costs relating to the vacant Kingswood House.

	Variations	
		£'000
Home and Alternative Provision	Cr	11
Early Intervention Service	Cr	52
Progression Courses	Cr	9
Bulge classes		793
Nursery classes		64
Carbon Reduction Commitments re 2013/14	Cr	13
Budget share adjustments		6
Recoupment adjustments (rates/dedelegation)	Cr	66
Admissions	Cr	30
School Standards	Cr	33
Workforce Development & Governor Services		6
SEN:		
- Placements		107
- Equipment	Cr	80
- Support in FE colleges	Cr	263
- Sensory support service	Cr	189
- Support in mainstream	Cr	227
- Specialist Support & Disability Service	Cr	15
- Pre-school service	Cr	114
- Business Support	Cr	5
- Transport	Cr	123
	Cr	909
FEE:		
- 3 & 4 year olds provision	Cr	111
- Inclusion support	Cr	91
- 2 year olds provision	Cr	1,299
- Contribution to capital		150
- Prior year provisions	Cr	231
	Cr	1,582
DSG allocation adjustments:		
- Additional Early Years allocation re 13/14	Cr	314
- Additional Early Years allocation re 14/15	Cr	224
- Bulge class recoupment adjustment	Cr	112
	Cr	650
One-off expenditure:		
- Support for academy conversions/IEB consultancy		65
- Temporary classroom rentals		219
- Purchase of Beacon House		1,790
- Langley Park BSF		400
- Beacon House refurbishment costs		8
- PRU maintenance/carry forward		238
- Kingswood House costs		23
		2,743
		<u>257</u>

#### **9. Youth Service - Dr £0k**

This service previously reported an expected overspend of £90k on salaries during 2014-15 whilst the total savings target of £360k were achieved. However, after the completion of the reorganisation in the summer, and a budget realignment to match the restructured universal and targeted provisions, a clearer picture of the revised service has emerged and it is now expected that there will be no overall variance.

#### **10. Referral & Assessment Children's Centres - Cr £137k**

Bromley Children's Project is forecast to underspend by £137k due to resignations and delays in appointing to vacant posts, plus an underspend on the Commissioning budget. This is partially offset by premises maintenance and NNDR liability for two former unoccupied Children's Centres.

	Variations	
		£'000
Salaries	Cr	147
Premises costs		79
Commissioning budget	Cr	55
Other (Suppliers & Services/income)		11
Parent Partnerships vacancies	Cr	25
	<b>Cr</b>	<b>137</b>

### **11. Sold Services (net budgets)**

Services sold to schools are separately identified in this report to provide clarity in terms of what is being provided. These accounts are shown as memorandum items as the figures are included in the appropriate Service Area in the main report.

#### **Waiver of Financial Regulations:**

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempted from the normal requirement to obtain competitive quotations, the Chief Officer has to obtain the agreement of the Director of Resources and Finance Director and (where over £100k) approval of the Portfolio Holder, and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive, a waiver for £336k has been approved by the Portfolio Holder on 16th December for Health and Safety works in a Special School.

#### **Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, £10k has been vired from ECHS Strategy & Business Support for data cleansing in Admissions.

2013/14 Actuals £'000	Division Service Areas	2014/15 Original Budget £'000	2014/15 Latest Approved £'000	2014/15 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
Cr 6,461 1,247	<b>Customer &amp; Support Services</b> Parking Support Services	Cr 6,036 1,198	Cr 6,036 1,199	Cr 6,236 1,099	Cr 200 Cr 100	1 - 7 8	Cr 176 Cr 90	0 0
<b>Cr 5,214</b>		<b>Cr 4,838</b>	<b>Cr 4,837</b>	<b>Cr 5,137</b>	<b>Cr 300</b>		<b>Cr 266</b>	<b>0</b>
76	<b>Public Protection - ES</b> Emergency Planning	75	75	75	0		0	0
<b>76</b>		<b>75</b>	<b>75</b>	<b>75</b>	<b>0</b>		<b>0</b>	<b>0</b>
4,135 2,540 Cr 18 5,775 481 17,085 <b>29,998</b>	<b>Street Scene &amp; Green Space</b> Area Management/Street Cleansing Highways Markets Parks and Green Space Street Regulation Waste Services	4,079 2,535 1 5,898 461 17,570 <b>30,544</b>	4,079 2,535 1 5,955 462 18,129 <b>31,161</b>	4,128 2,478 Cr 9 5,871 462 18,450 <b>31,380</b>	49 Cr 57 Cr 10 Cr 84 0 321 <b>219</b>	9 10 11 12 13	20 Cr 51 Cr 10 Cr 64 0 418 <b>313</b>	0 0 0 0 0 700 <b>700</b>
6,436 129 177 <b>6,742</b>	<b>Transport &amp; Highways</b> Highways incl London Permit Scheme Highways Planning Traffic & Road Safety	6,611 136 171 <b>6,918</b>	6,864 136 173 <b>7,173</b>	6,766 136 173 <b>7,075</b>	Cr 98 0 0 <b>Cr 98</b>	14	Cr 136 0 0 <b>Cr 136</b>	0 0 0 <b>0</b>
<b>31,602</b>	<b>TOTAL CONTROLLABLE</b>	<b>32,699</b>	<b>33,572</b>	<b>33,393</b>	<b>Cr 179</b>		<b>Cr 89</b>	<b>700</b>
7,391	<b>TOTAL NON-CONTROLLABLE</b>	6,386	6,481	6,403	Cr 78	15	Cr 34	0
2,035	<b>TOTAL EXCLUDED RECHARGES</b>	2,095	2,109	2,109	0		0	0
<b>41,028</b>	<b>PORTFOLIO TOTAL</b>	<b>41,180</b>	<b>42,162</b>	<b>41,905</b>	<b>Cr 257</b>		<b>Cr 123</b>	<b>700</b>

## Reconciliation of Latest Approved Budget

£'000

## Original Budget 2014/15

41,180

Keston Ponds Dam carry-forward from 2013/14

65

Lead Local Flood Authorities

250

Increase in annual insurance premiums

98

Allocation of Merit Awards

11

Three split bodied vehicles

558

Latest Approved Budget for 2014/15

42,162

## **REASONS FOR VARIATIONS**

### **1. Income from Bus Lane Contraventions Dr £35k**

Due to a combination of greater compliance and the impact from the works at Bromley North which has resulted in some areas becoming unenforceable from April, a deficit of income of £35k is projected.

### **2. Off Street Car Parking Dr £3k**

Overall a surplus of £73k is projected for off street parking income. There is a projected surplus of Cr £41k from Village Way multi-storey car park, a surplus of £22k from the Hill and Cr £10k is projected from surface car parks.

There are other net variations within parking totalling Dr £6k.

Several car park barriers will be replaced by the end of the year at an estimated cost of £70k.

<b>Summary of variations within Off Street Car Parking</b>	<b>£'000</b>
Off Street Car Parking income - multi-storey car parks	Cr 63
Off Street Car Parking income - other surface car parks	Cr 10
Other variations in Supplies and Services	6
Replacement of car park barrier machines	70
<b>Total variations within Off Street Parking</b>	<b>3</b>

### **3. On Street Car Parking Cr £135k**

An overall surplus of £80k is projected for on street parking income. Major variations are within Bromley Town Centre with a net surplus of Cr £35k, Cr £18k from Orpington, Cr £15k from Shortlands and Cr 12k from all other areas.

Other variations are projected on telephones of Cr £5K.

Management action is being taken to freeze the on-street equipment budget to part finance the cost of replacing some off-street car park barriers, Cr £50k.

<b>Summary of variations within On Street Car Parking</b>	<b>£'000</b>
Income from Bromley Town Centre	Cr 35
Income from Petts Wood, Orpington, Shortlands & other areas	Cr 45
Management action - equipment budget	Cr 50
Telephone costs	Cr 5
<b>Total variations within On Street Car Parking</b>	<b>Cr 135</b>

### **4. Car Parking Enforcement Cr £64k**

There is a projected underspend on salaries for CCTV holiday and sickness cover of Cr £6k.

Based on activity levels up to January 2015, there is a projected net surplus of £110k from PCNs issued by Vinci in the current year due to an increase in contraventions. Additional income is also projected for PCN contraventions in 2013/14 totalling Cr £5k.

A net deficit of Dr £46k is projected for mobile and static cameras due to the works being undertaken in Bromley North which has led to areas becoming unenforceable from April to date. This is partly offset by extra income received for tickets issued in 2013/14 of Cr £20k.

There are additional debt collection and registration fees of Dr £46k, due to the clearance of a backlog at the end of 2013/14 after the introduction of the new Parking IT system. This deficit is partly offset by a projected underspend on Vinci contract payments of Cr £15k.

<b>Summary of variations within Car Parking Enforcement</b>	<b>£'000</b>
Salary underspend	Cr 6
Net additional costs re Debt Collection and Registration	46
Vinci contract payments	Cr 15
PCNs issued by wardens	Cr 115
PCNs issued by mobile & static cameras	26
<b>Total variations within Car Parking Enforcement</b>	<b>Cr 64</b>

### **5. Parking Shared Service Cr £21k**

There is a projected net underspend on the Parking Shared Service of £21k. This is attributable to reduced postage costs because of lower volumes (Cr £18k), and other net minor variations Cr £3k.

## **6. Permit Parking Cr £10k**

Based on permits issued to date in 2014/15 and projections of numbers for the financial year, there is estimated additional income of £16k partly offset by additional costs of £6k.

## **7. Disabled Parking Cr £8k**

Printing and stationery costs are expected to be about £8k below budget for this financial year.

<b>Summary of overall variations within Parking:</b>	<b>£'000</b>
Bus Routes Enforcement	35
Off Street Car Parking	Cr 67
Replacement of car park barrier machines	70
On Street Car Parking	Cr 85
Management action - on street equipment budget	Cr 50
Car Parking Enforcement	Cr 64
Parking Shared Service	Cr 21
Permit Parking	Cr 10
Disabled Parking	Cr 8
<b>Total variation for Parking</b>	<b>Cr 200</b>

## **8. Support Services Cr £100k**

There is a projected net underspend within staffing of £60k. This is due to a combination of not replacing the Assistant Director of Customer & Support Services, a secondment not being backfilled, and delays in recruiting temporary cover. Additionally there is an underspend of £40k within Depot premises budgets, due to a one-off business rate rebate from 2013-14.

## **9. Area Management & Street Cleansing Dr £49k**

Within the FPN littering offence scheme there is a deficit of £20k, relating to the period to 31st August 2014. This has arisen due to a combination of lower than anticipated income recovery rates, as well as fewer tickets issued than expected during this period, and therefore costs exceed income collected. Following renegotiation of contract arrangements, the scheme is expected to be cost neutral to the end of the financial year as any cost to income deficits will be covered by the contractor.

It is expected that the compensation payment of up to £20k will be made to Kier before the end of the year, regarding the termination of the public toilet contract from 1st April 2015.

There are other minor variations totalling £9k, giving rise to a net deficit of £49k for the service.

## **10. Highways SSGS Cr £57k**

There is a net projected underspend within staffing budgets including car allowances, of £23k due to the part-year effect of a vacant post.

A surplus of income is projected from skip licences of £20k. This is due to a combination of a general upturn within the economy, as well as improved management systems and processes within the SSGS division. A small surplus of income is also projected from street traders' licences of £5k, giving a net surplus of £25k for the service. This is being used to contribute towards deficits within the Street Scene and Green Space division.

Other miscellaneous income of Cr £9k has been transferred from the deposits register relating to highways works undertaken.

<b>Summary of variations within Highways SSGS</b>	<b>£'000</b>
Underspend within staffing, car allowances & leased cars	Cr 23
Surplus income - skip licences & street trader licences	Cr 25
Miscellaneous income	Cr 9
<b>Total variation for Highways SSGS</b>	<b>Cr 57</b>

## **11. Markets Cr £10k**

Projected income surplus of £10k, due to higher customer activity than previously anticipated.

## **12. Parks & Green Space Cr £84k**

Within staffing budgets there is a projected net underspend of £50k. This is largely due to vacancies within the Grounds Maintenance team, and reduced hours working within the Park Ranger service.

There is a projected underspend within utility budgets of £25k. This is due to rebates received in instances where actual charges have now replaced previous estimates.

Other miscellaneous income of Cr £9k has been transferred from the deposits register relating to parks works undertaken, and therefore the net position for the service is an underspend of £84k.

### **13. Waste Services Dr £321k**

There is currently projected to be a net overspend within waste disposal tonnages, excluding garden waste, of £306k. £42k of this relates directly to the extra disposal tonnage generated by the increase in trade waste delivered activity, as reflected from the extra income. The balance of £264k is the net effect of the anticipated growth in residual household tonnage of 2,210 tonnes and the projected reduction in recycled paper tonnage (720 tonnes).

In addition to the increase in residual disposal tonnage from households, the green garden waste tonnage is 1,020 higher for the first 10 months of the year when compared to the same period last year. The pattern of increased tonnages is expected to continue, and a year end variation of 1,400 tonnes is projected, resulting in an overspend of £63k.

The green garden waste collection service is projected to be underspent by £123k by the year end. This is due to a number of factors; Staffing and running expenses are expected to be £26k lower than budgeted and the fourth vehicle has only been required intermittently providing a saving of £90k. There is a projected net overachievement of income of £7k, which incorporates the continued sale of green garden waste stickers.

Reduced tonnages of paper collected from households has resulted in a projected deficit of income from paper recycling of £100k. Paper tonnages have been reducing for the last two years, and it is likely that this trend will continue into future years.

There is currently a projected deficit within income from trade waste collections of £90k. This has arisen where around 4% of commercial customers have withdrawn from the services since April 2014.

Within trade waste delivered income, there is a projected surplus of £90k, resulting from higher activity than budgeted. This offsets the disposal costs of the additional tonnage generated.

There are other projected net variations across the service of Cr £25k.

<b>Summary of variations within Waste Services</b>	<b>£'000</b>
Waste disposal tonnages	306
Waste disposal tonnages - green garden waste	63
Underspend from green garden waste collection scheme	Cr 123
Paper recycling income	100
Trade waste collection income	90
Trade waste delivered income	Cr 90
Other net variations	Cr 25
<b>Total variation for Waste Services</b>	<b><u>321</u></b>

### **14. Highways (incl London Permit Scheme) Cr 98k**

Within NRSWA income, there is a net projected deficit of £30k for defect notices which has been more than offset by the release of a bad debt provision of £50k which is no longer required relating to some older debt. There is also £18k additional income for street works.

Other miscellaneous income of Cr £48k has been transferred from the deposits register relating to highways works undertaken.

The winter service budgets are currently projected to be £78k underspent, essentially due to the relatively mild winter and lack of snowfall. The table below gives a breakdown of winter service variances: -

<b>Winter Service</b>	<b>Budget</b>	<b>Outturn</b>	<b>Variance</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Salt, gritting & snow clearance	161	94 Cr	67
Met Office Costs	25	31	6
Vehicle / plant maintenance & repairs	110	107 Cr	3
Standby / training / overtime and other costs	106	92 Cr	14
<b>Winter Service Totals</b>	<b><u>402</u></b>	<b><u>324 Cr</u></b>	<b><u>78</u></b>

The additional NRSWA and deposit income has been used to fund extra highways planned maintenance works totalling £60k, for roads in need of urgent repair.



**Summary of variations within Highways (incl London Permit Scheme)**

	<b>£'000</b>
Streetworks income	Cr 38
Additional planned maintenance works	60
Winter service	Cr 78
Miscellaneous income from deposit register	Cr 42
<b>Total variation for Highways</b>	<b>Cr 98</b>

**15.Non-controllable budgets Cr £78k**

For information here, the variation relates to a net surplus within property rental income across the Environment portfolio. Property division are accountable for these variations.

**Waiver of Financial Regulations:**

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempted from the normal requirement to obtain competitive quotations, the Chief Officer has to obtain the agreement of the Director of Resources and Finance Director and (where over £100,000) approval of the Portfolio Holder, and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive, no waivers have been actioned:

**Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, no virements have been actioned.

## Public Protection &amp; Safety Portfolio Budget Monitoring Summary

2013/14 Actuals £'000	Division Service Areas	2014/15 Original Budget £'000	2014/15 Latest Approved £'000	2014/15 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
433	<b>Public Protection</b> Community Safety	313	307	307	0		0	0
322	Mortuary & Coroners Service	348	348	348	0	1	0	0
1,779	Public Protection	1,865	1,874	1,837	Cr 37	2	Cr 35	0
<b>2,534</b>	<b>TOTAL CONTROLLABLE</b>	<b>2,526</b>	<b>2,529</b>	<b>2,492</b>	<b>Cr 37</b>		<b>Cr 35</b>	<b>0</b>
191	<b>TOTAL NON CONTROLLABLE</b>	6	6	6	0		0	0
281	<b>TOTAL EXCLUDED RECHARGES</b>	94	94	94	0		0	0
<b>3,006</b>	<b>PORTFOLIO TOTAL</b>	<b>2,626</b>	<b>2,629</b>	<b>2,592</b>	<b>Cr 37</b>		<b>Cr 35</b>	<b>0</b>

## Reconciliation of Latest Approved Budget

£'000

Original Budget 2014/15

2,626

Allocation of Merit Awards

3

Latest Approved Budget for 2014/15

2,629

## **REASONS FOR VARIATIONS**

### **1. Mortuary and Coroners Service £0k**

There is no overall variation projected. Provision has been made for a potential adjustment at the financial year end to reflect the actual costs that will be supplied by Croydon, who administer the service on behalf of a consortium of four local authorities. The new contract for the Mortuary at Princess Royal University Hospital has not yet been finalised by Kings NHS management in light of their future expansion plans. There is no variation projected on this budget at present, however the new contract will fluctuate with numbers compared to the existing set price contract.

### **2. Public Protection Cr £37k**

There is likely to be a net surplus of around £37k within Public Protection. £16k is as a result of underspends on Employee costs, due to vacancies including that of the CCTV manager and £7k from minor projected variations on Supplies and Services. There are minor variations across various income budgets totalling Dr £6k.

The number of dogs being kept in kennels and associated medical costs have been less than expected and an underspend of Cr £20k is projected for the year end.

#### **Summary of variations within Public Protection:**

	<b>£'000</b>
Variations within employee costs	Cr 16
Net variations on Supplies and Services	Cr 7
Stray dogs kennelling contract	Cr 20
Net shortfall of income	6
<b>Total variation for Public Protection</b>	<b><u>Cr 37</u></b>

#### **Waiver of Financial Regulations:**

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempted from the normal requirement to obtain competitive quotations, the Chief Officer has to obtain the agreement of the Director of Resources and Finance Director and (where over £100,000) approval of the Portfolio Holder, and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive, no waivers have been actioned:

#### **Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, no virements have been actioned.

## Renewal and Recreation Budget Monitoring Summary

2013/14 Actuals £'000	Division Service Areas	2014/15 Original Budget £'000	2014/15 Latest Approved £'000	2014/15 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
	<b>R&amp;R PORTFOLIO</b>							
0	<b>Commissioning Fund</b> Commissioning Fund	0	0	0	0		0	0
<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>
Cr 16	<b>Housing Strategy &amp; Development</b> Housing Strategy & Development	Cr 14	Cr 14	Cr 14	0		0	0
<b>Cr 16</b>		<b>Cr 14</b>	<b>Cr 14</b>	<b>Cr 14</b>	<b>0</b>		<b>0</b>	<b>0</b>
Cr 23	<b>Planning</b> Building Control	12	12	Cr 13	Cr 25	1	Cr 24	0
Cr 165	Land Charges	Cr 168	Cr 168	Cr 168	0		0	0
492	Planning	649	652	470	Cr 182	2	Cr 195	0
1,119	Renewal	1,093	1,208	1,130	Cr 78	3	Cr 30	0
<b>1,423</b>		<b>1,586</b>	<b>1,704</b>	<b>1,419</b>	<b>Cr 285</b>		<b>Cr 249</b>	<b>0</b>
2,029	<b>Recreation</b> Culture	1,902	1,918	1,958	40	4	40	0
4,882	Libraries	4,656	4,914	5,094	180	5	200	0
243	Town Centre Management & Business Support	240	250	250	0		0	0
<b>7,154</b>		<b>6,798</b>	<b>7,082</b>	<b>7,302</b>	<b>220</b>		<b>240</b>	<b>0</b>
<b>8,561</b>	<b>Total Controllable R&amp;R Portfolio</b>	<b>8,370</b>	<b>8,772</b>	<b>8,707</b>	<b>Cr 65</b>		<b>Cr 9</b>	<b>0</b>
9,276	<b>TOTAL NON CONTROLLABLE</b>	2,577	2,601	2,531	Cr 70	6	0	0
2,215	<b>TOTAL EXCLUDED RECHARGES</b>	2,275	2,261	2,261	0		0	0
<b>20,052</b>	<b>PORTFOLIO TOTAL</b>	<b>13,222</b>	<b>13,634</b>	<b>13,499</b>	<b>Cr 135</b>		<b>Cr 9</b>	<b>0</b>

## Reconciliation of Latest Approved Budget

£'000

<b>Original budget 2014/15</b>	<b>13,222</b>
Repairs & Maintenance	17
Local Plan Implementation	60
Business Support Scheme- Grant Related Expenditure	23
Business Support Scheme- Grant Related Income	Cr 23
Discretionary rate relief returned to the General Fund	Cr 6
Radio Frequency Identification Data	275
Biggin Hill Development	55
Increase in annual insurance premiums	7
Allocation of Merit Awards	4
<b>Latest Approved Budget for 2014/15</b>	<b>13,634</b>

## **REASONS FOR VARIATIONS**

### **1. Building Control Cr £25k**

For the chargeable service, an income deficit of £80k is anticipated based on information to date. This is being more than offset by a projected underspend within salaries of £100k arising from reduced hours working / vacancies, and £4k within running expenses. In accordance with Building Account Regulations, the net surplus of £30k will be carried forward via the earmarked reserve for the Building Control Charging Account.

Within the non-chargeable service, as a result of delays in not appointing to vacant posts, there is a projected underspend of £25k.

### **2. Planning Cr £182k**

Income from non-major planning applications is £98k above budget for the first ten months of the year, and a surplus of £115k is projected for the year. For information, actual income received for April to January is £125k higher than that received for the same period last year.

For major applications, £277k has been received as at 31st January. Planning officers within the majors team have estimated that from the additional potential income that may be received in the coming months, around £63k will be received by year-end. This allows for delays in some of the income being received, as well as other items not being received at all. A surplus of £40k is therefore projected for major applications at this stage of the year.

There is projected surplus income of £85k from pre-application meetings due to higher than budgeted activity levels.

Across other income streams, there is a projected income surplus of £40k. £10k of this relates to the discharge of planning conditions and £30k is within street naming & numbering largely due to several one-off items received to date in 2014-15.

Following several recent departures across the service, there is a projected underspend on staffing budgets of £7k

Within legal expenses, there is a projected overspend of £75k. This is the combination of appeal costs where claims have been submitted to the Council following successful appeals e.g. Conquest House, and the costs of a public enquiry for The Porcupine, where costs are being incurred for consultants to provide specialist advice.

There is an overspend across other running expenses of £30k which mainly relates to staff advertising / recruitment costs to fill vacant posts that are needed to meet the additional work due to the increase in the number of planning applications received.

<b>Summary of variations within Planning:</b>		<b>£'000</b>
Surplus income from non-major applications	Cr	115
Surplus income within major applications	Cr	40
Surplus pre-application income	Cr	85
Surplus across other income streams	Cr	40
Underspend within staffing	Cr	7
Overspend on other running expenses		30
Overspend on legal expenses		75
<b>Total variation for planning</b>	<b>Cr</b>	<b>182</b>

### **3. Renewal Cr £78k**

Within salaries, there is a projected net underspend of £18k. This has arisen due to a combination of departing staff being replaced at the lower end of the salary scale, and a secondment to Resources not being back-filled for 6 months.

The Executive agreed to carry forward £60k in June 2014 for the preparation of the Borough's Local Plan (LP). This was intended to fund the examination of the plan in public and associated work which are now due to take place later than expected - potentially not until 2016/17. However, the precise timing of the examination is determined by the Planning Inspectorate and is therefore outside the Council's control. A request will be made to the June Executive to carry forward the unspent £60k in order to meet the future costs of the examination in public and to undertake any further evidence work required.

#### **4. Culture Dr £40k**

A budget saving of £150k was built into the culture budget for 2014/15 in anticipation that a review of the service would deliver the necessary savings. To date only £90k savings have been identified, leaving a budget gap of £60k. Further savings have been identified to ensure a balanced budget from April 2015.

There is a projected underspend within staffing budgets of £20k due to recruitment delays, reducing the overall net deficit for the service to Dr £40k.

#### **5. Libraries Dr £180k**

As part of the budget setting process for 2014/15, savings of £300k were built into the library budget. Detailed consultations have taken place with both staff and the public over the last few months about options to reduce opening hours. The installation of the Radio Frequency Identification Data system (RFID) in the remaining 9 libraries will be undertaken in the next two months and it is expected that only part year savings of £100k will be achieved this financial year. The full £300k savings will be achieved from April 2015.

Due to a few recent vacancies, the staffing budget is expected to be £20k lower than previously expected. The posts have been covered by casual staff until the positions are filled. The overall net deficit projected for the service has therefore been reduced to Dr £180k.

#### **6. Non-controllable budgets Cr £70k**

For information here, the variation relates to a net surplus within property rental income across the Renewal & Recreation portfolio. Property division are accountable for these variations.

#### **Waiver of Financial Regulations**

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempted from the normal requirement to obtain competitive quotations, the Chief Officer has to obtain the agreement of the Director of Resources and Finance Director and (where over £100,000) approval of the Portfolio Holder, and report use of this exemption to Audit Sub committee bi-annually. No waivers over £50k have been approved since the last report to the Executive.

#### **Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, no virements have been actioned.

## Resources Portfolio Budget Monitoring Summary

2013/14 Actual £'000	Financial Summary	2014/15 Original Budget £'000	2014/15 Latest Approved £'000	2014/15 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
	<b>CHIEF EXECUTIVE'S DEPARTMENT</b>							
	<b>FINANCIAL SERVICES DIVISION</b>							
	<b>Financial Services &amp; Procurement</b>							
1,552	Exchequer - Payments & Income	1,687	1,688	1,713	25	1	Cr 7	
4,270	Exchequer - Revenue & Benefits	6,697	6,431	5,685	Cr 746	2	Cr 319	
186	Finance Director & Other	193	193	196	3		0	
557	Financial Accounting	598	602	568	Cr 34	3	Cr 31	
1,580	Management Accounting & Systems	1,653	1,651	1,591	Cr 60	4	Cr 20	
337	Procurement	410	441	443	2		1	
<b>8,482</b>	<b>Total Financial Services Division</b>	<b>11,238</b>	<b>11,006</b>	<b>10,196</b>	<b>Cr 810</b>		<b>Cr 376</b>	<b>0</b>
	<b>CORPORATE SERVICES DIVISION</b>							
4,391	<b>Information Systems &amp; Telephony</b>	4,512	4,667	4,441	Cr 226	5	Cr 59	
	<b>Operational Property Services</b>							
Cr 3	CDM	0	0	0	0		0	
146	Client & Facilities Services	153	154	152	Cr 2	6	Cr 2	
42	Property Services Planned	1	1	102	101		Cr 79	
244	Property Services Reactive	176	216	233	17		Cr 49	
1,923	Repairs & Maintenance (All LBB)	1,886	2,293	2,041	Cr 252	7	Cr 170	191
	<b>Customer Services &amp; Bromley Knowledge</b>							
100	Bromley Knowledge	10	10	10	0		0	
832	Contact Centre	831	898	944	46	8	46	
	<b>Legal Services &amp; Democracy</b>							
1,490	Democratic Services	1,539	1,540	1,446	Cr 94	9	Cr 75	
317	Electoral	310	310	265	Cr 45	10	Cr 11	
1,625	Legal Services	1,583	1,584	1,554	Cr 30	11	Cr 15	
Cr 118	Registration of Births, Deaths & Marriages	Cr 93	Cr 93	Cr 78	15	12	14	
1,850	Admin. Buildings	1,838	1,798	1,635	Cr 163	13	Cr 108	
461	Facilities & Support	484	486	465	Cr 21	14	Cr 30	
166	<b>Management and Other (Corporate Services)</b>	166	166	166	0		0	
<b>13,466</b>	<b>Total Corporate Services Division</b>	<b>13,396</b>	<b>14,030</b>	<b>13,376</b>	<b>Cr 654</b>		<b>Cr 282</b>	<b>191</b>
	<b>HR DIVISION</b>							
1,379	Human Resources	1,521	1,526	1,499	Cr 27	15	Cr 74	
<b>1,379</b>	<b>Total HR Division</b>	<b>1,521</b>	<b>1,526</b>	<b>1,499</b>	<b>Cr 27</b>		<b>Cr 74</b>	<b>0</b>
	<b>CHIEF EXECUTIVE'S DIVISION</b>							
766	Audit	846	847	735	Cr 112	16	Cr 94	
110	Comms	210	210	201	Cr 9	17	0	
641	Management and Other (C. Exec)	588	590	589	Cr 1	18	44	
144	Mayoral	178	178	141	Cr 37	19	Cr 36	Cr 32
<b>1,661</b>	<b>Total Chief Executive's Division</b>	<b>1,822</b>	<b>1,825</b>	<b>1,666</b>	<b>Cr 159</b>		<b>Cr 86</b>	<b>Cr 32</b>
	<b>TRANSFORMATION &amp; REGENERATION DIVISION</b>							
	<b>Strategic Property Services</b>							
254	Investment & Non-Operational Property	397	408	260	Cr 148	20	Cr 120	
559	Strategic Property Services	619	620	579	Cr 41	21	Cr 7	
Cr 4,869	Investment Income	Cr 6,345	Cr 6,356	Cr 5,702	654	22	738	106
Cr 802	Other Rental Income - Other Portfolios	Cr 780	Cr 794	Cr 829	Cr 35	23	Cr 17	
<b>Cr 4,858</b>	<b>Total Transformation &amp; Regeneration Division</b>	<b>Cr 6,109</b>	<b>Cr 6,122</b>	<b>Cr 5,692</b>	<b>430</b>		<b>594</b>	<b>106</b>
<b>20,130</b>	<b>Total Controllable Departmental Budgets</b>	<b>21,868</b>	<b>22,265</b>	<b>21,045</b>	<b>Cr 1,220</b>		<b>Cr 224</b>	<b>265</b>
	<b>CENTRAL ITEMS</b>							
7,610	<b>CDC &amp; Non Distributed Costs (Past Deficit etc.)</b>	7,450	7,450	7,450	0		0	
9,650	<b>Concessionary Fares</b>	9,900	10,433	10,425	Cr 8		0	
<b>37,390</b>	<b>Total Controllable</b>	<b>39,218</b>	<b>40,148</b>	<b>38,920</b>	<b>Cr 1,228</b>		<b>Cr 224</b>	<b>265</b>

2013/14 Actual £'000	Financial Summary	2013/14 Original Budget £'000	2013/14 Latest Approved £'000	2013/14 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
6,117	<b>Total Non Controllable</b>	2,032	2,032	2,032	0		0	
Cr 19,007	<b>Total Excluded Recharges</b>	Cr 20,013	Cr 20,013	Cr 20,013	0		0	
Cr 1,382	<b>Less: R&amp;M allocated across other Portfolios</b>	Cr 1,531	Cr 1,569	Cr 1,470	99		0	
802	<b>Less: Rent allocated across other Portfolios</b>	780	794	829	35		17	
<b>23,920</b>	<b>TOTAL CHIEF EXECUTIVE'S DEPARTMENT</b>	<b>20,486</b>	<b>21,392</b>	<b>20,298</b>	<b>Cr 1,094</b>		<b>Cr 207</b>	<b>265</b>
<b>23,920</b>	<b>TOTAL RESOURCES PORTFOLIO</b>	<b>20,486</b>	<b>21,392</b>	<b>20,298</b>	<b>Cr 1,094</b>		<b>Cr 207</b>	<b>265</b>
	<b>Memorandum Item</b>					24		
	<b>Sold Services</b>							
Cr 4	Audit (Schools) Trading Account	0	0	Cr 4	Cr 4		0	
Cr 1	Health & Safety Schools Trading Account	Cr 3	Cr 3	Cr 15	Cr 12		0	
Cr 15	HR Schools Trading Account	24	24	39	15		Cr 6	
Cr 43	Finance Schools Trading Account	Cr 13	Cr 13	Cr 11	2		Cr 20	
8	Facilities (Caretaking) Schools Trading Account	0	0	24	24		24	
Cr 3	Reactive Maintenance Schools Trading Account	0	0	2	2		1	
<b>Cr 58</b>	<b>Total Sold Services</b>	<b>8</b>	<b>8</b>	<b>35</b>	<b>27</b>		<b>Cr 1</b>	<b>0</b>

**Reconciliation of Final Budget****£'000****Original budget 2014/15****20,486**

Repairs and Maintenance carry forward from 2013-14

369

Transfer budget for NNDR Discretionary Relief to contingency

Cr 218

Concessionary Fares

533

Carbon Tax

31

Customer Services Centre

40

Carry forward Requests drawn down from Central Contingency

131

Increase in insurance costs

0

Allocation of Staff Merit Rewards

20

Funding for change in Benefit legislation relating to persons from abroad

- expenditure

9

- income

Cr 9

Real Time Information - New Burdens Funding

- expenditure

7

- income

Cr 7

**Latest Approved Budget for 2014/15****21,392**



## **REASONS FOR VARIATIONS**

### **FINANCIAL SERVICES DIVISION**

#### **1 Exchequer Services - Payments & Income - £25k**

An overspend of £25k is projected for Payments & Income. This mainly results from a reduction in the expected level of income from charging policy income.

#### **2 Exchequer Services - Revenue & Benefits - £746k Cr**

An underspend of £746k Cr is projected for Revenue and Benefits in total. An underspend of £400k Cr is expected on the Welfare Fund. There has been a lower level of claims than was budgeted (and was expected by the DWP), however this is in line with the 13-14 final outturn position. A report to the Portfolio Holder in July 14 recommended that any underspends for 2013-14 and 2014-15 should be used to fund the a "White Goods & Furniture" Scheme in 2015-16. A £75k Cr underspend is expected on the Hardship Fund as a result of the reduced liability to individuals compared to budget assumptions.

Liberata have exceeded their collection targets and this is likely to result in the payment of incentive payments of £90k. This is offset by a variation of £33k Cr on the provision for last years incentive payments. Also, negotiations with Liberata have resulted in a reduced contract cost of £95k Cr this year.

The income from court costs recovered is difficult to forecast accurately, however this years budget has been more than achieved, and additional income of £150k Cr is now projected. Also there is a projected underspend of £73k Cr relating to vacant posts for which there are no plans to fill this financial year. Other minor variations total £10k Cr.

Savings of £275k Cr have been built into the 15-16 draft budget relating to the contract budget, licences and support and court cost recovered.

#### **3 Financial Accounting - £34k Cr**

This variation mainly relates to staff vacancies in the Financial Accounting team.

#### **4 Management Accounting & Systems - £60k Cr**

An underspend of £60k Cr, mainly relates to various areas having vacant posts which there are no plans to fill in this financial year.

### **CORPORATE SERVICES DIVISION**

#### **5 Information Systems & Telephony - £226k Cr**

An underspend of £226k Cr is projected for ISD. £88k Cr relates to the Vacant Head of IT post. A further £50k Cr is due to work delays by the contractor relating to the use of Contract Resource Days. A £43k Cr underspend is expected on contracts, as a result of negotiations with the contractor to reduce this years contract price. In addition, a £43k Cr variation is expected on the provision made for last years retention payments. Other minor variations net out to £2k Cr. This projection is very dependant upon the level of work which can be completed at 31st March by contractors and as such could change further at the year end.

#### **6 Operational Property Services £116k Dr**

The latest forecast for Operational Property is a net overspend of £116k. This comprises of the following :

An overspend of £101k Dr is projected for the planned service in 14-15. In previous years, the 10% management fee recharged to Education capital schemes has contributed towards the cost of the service's corporate work. Due to the number of academy conversions, the total recharge has reduced significantly over the past couple of years. However, unlike other council sold services, this has not been matched by an increase in income, as the majority of academies have opted not to buy in to this service.

This recharge reduction has been partially offset this year by the deletion of one post in the team following a voluntary redundancy, and an ongoing virement of £40k was also actioned to help mitigate the problem. The shortfall is likely to get worse as the remaining schools convert to academy status, and the service cannot reduce staffing levels further without causing operational issues. The 14-15 budget assumes funding of approx. £200k from school related works (10% charges on works of approx. £2M). The latest capital programme suggests that this work will fall out in 16-17. It is projected that the shortfall will increase to £117k in 15-16 and £191K in 16-17.

A net overspend of £17k Dr is projected for the reactive service. This mainly relates to a reduction in the take-up of the caretaking service (Trading account) and is expected to result in a controllable shortfall of £24k Dr. Other minor variations total £ 7k Cr.

An underspend of £2k Cr is projected for client services.

## **7 Repairs & Maintenance (All LBB) £252k Cr**

A net underspend of £252k Cr is projected for R & M. Underspends are anticipated in the following areas: Anerley Town Hall Subsistence Works £175k Cr, Beckenham Spa Lift £80k Cr, Beckenham Library Heating £60k Cr, Water Hygiene £49k Cr, Civic Electrical Testing £15k Cr and Asbestos £13k Cr. These underspends are offset by additional unplanned expenditure of £80k and Cyclical works of £82k. Other variations total 22K Cr.

General note - The Property & Finance Sub-Committee, in December 2001, agreed that a carry forward could be made at the end of each financial year of revenue underspends on landlord building maintenance on the basis that Property will continue to seek to contain total expenditure within approved annual budgets.

## **8 Contact Centre £46k Dr**

Proposed savings, mainly relating to channel shift, of £46k were built into the 2014-15 budget. It had been hoped that these savings would have been achieved by the transfer of functions in to the Contact Centre. Unfortunately, there have been delays in progressing the transfer of functions, and it is unlikely that the savings will be achieved this financial year.

## **9 Democratic Services - £94k Cr**

An underspend of £94k Cr is projected for Democratic Services. A freeze in Members Allowance rates, and the removal of Members from the pension scheme from June 14, has resulted in an expected underspend of £112k Cr. This is offset by additional costs of £29k relating to the purchase of IPADs. Other net minor variations of £11k Cr make up the difference. Savings of £80k Cr on Members Allowances and £34k Cr on Members IT have been built into the 15-16 draft budget.

## **10 Electoral Services - £45k Cr**

An underspend of £45k Cr is projected on Electoral Services. £23K Cr relates to the by- election budget as no by-elections are expected before the end of the financial year. Additional income from sales of the register and minor underspends total £22k Cr.

## **11 Legal Services - £30k Cr**

An underspend of £30k Cr is predicted for legal services. £15k Cr relates to vacant posts and a further £15k Cr is due to additional income from property purchases recently completed. WIP calculations will be reviewed as part of the year end process, but at this stage assumptions have been made that current figures will be similar to previous years.

## **12 Registrar Service - £15k Dr**

An overspend of £15k is currently projected for the Registrar Service. This is attributed to a potential shortfall in income of £15k. Income received so far this year from Nationality Checking and Citizenship Ceremonies has been less than anticipated. Changes imposed by the Home Office, and backlogs, are influencing this reduction in income.

## **13 Admin Buildings - £163k Cr**

An underspend of £163k Cr is projected for Admin Buildings.

A £22k Cr reduction in salary costs is expected following the flexible retirement of an office attendant and the effects of a previous re-structuring which resulted in staff working reduced hours.

Underspends on gas, carbon management contribution, NNDR, rubbish clearing and other misc. savings are now generating a surplus of £67k Cr. A revised underspend of £83k Cr is anticipated on the office cleaning contract following re-tendering of the service. These underspends are offset by a shortfall in car parking income of £7k Dr plus £2k Dr minor variations.

Savings of £85k Cr have been built into the 15-16 draft budget, relating to contract cleaning and office attendants.

## **14 Facilities & Support - £21k Cr**

An underspend of £21k Cr is projected for Facilities and Support. A vacant post within office services, and a retirement in the caretaking section result in a £31k reduction in salary costs. Both posts are being covered within the establishment. This underspend is being offset by additional running costs of £10k Dr.

## **HR DIVISION**

## **15 Human Resources - £27k Cr**

The HR Division is projecting an underspend of £27k Cr. Salary underspends of £47k Cr are expected relating to: HR Strategy £13k Cr, the re-structure of HR Operations £4k Cr, delays in recruiting interns £16k Cr, and Learning & Development £14k Cr. This is offset by a projected overspend on £31k on running expenses and a £11k Cr surplus on income.

## CHIEF EXECUTIVE'S DIVISION

### 16 Audit - £112k Cr

An underspend of £112k Cr is projected for Audit. A reduction of £53k Cr has been negotiated on the cost of the Greenwich Fraud contract. The Audit Commission has made a one-off rebate of £21k Cr for external audit fees and reduced staff costs of £31k Cr are projected. Other minor variation total £7k Cr.

### 17 Comms - £9k Cr

An underspend of £9k Cr is projected on Comms relating to supplies and services.

### 18 Management & Other - £1k Cr

An underspend of £1k Cr is now projected for Management & Other. This relates to reduced costs for the London Council's Subscription, Corporate Publications and LLA bill budgets.

### 19 Mayoral - £37k Cr

An underspend of £40k Cr is projected for Mayoral Services staffing. This relates to a Mayoral attendant post and the Mayoral Service manager post. The service has now been re-structured in order to contribute towards savings built into the 14-15 Budget for the Chief Executive's Division. Other minor variations total £3k Dr and reduce the overall position to £37k Cr.

## TRANSFORMATION & REGENERATION DIVISION

### 20 Investment and Non-Operational Property (expenditure) £148k Cr

The 2014/15 forecast for expenditure on Investment and Non Operational Property is an underspend of £148k. This includes the following items:

- a) Sundry Properties - An underspend of £13k Cr is projected for utilities. The projections have now been refined as there has been no actual spend.
- b) Anerley Business Centre - An underspend of £12k Cr is projected which mainly relates to business rates. This projection assumes a new telephone system will be purchased at the cost of £20.5k.
- c) Surplus Properties - An overspend of £60k Dr is projected. This relates to additional costs of £26k Dr for utilities, £23k Dr for business rates, £9k Dr for the security at Oakfield and minor variation of £2k. This reflects a improved position as a result of cost for Manorfields being transferred to housing.
- d) Bromley Old Town Hall (the building is vacant and listed) - An underspend of £183k Cr is expected which consists of £27k Cr on premises, £101k Cr on business rates, £30k Cr on other hired and contracted services, £20k Cr on security costs and £5k Cr on pest control.

### 21 Strategic Property Services £41k Cr

An underspend of £41k Cr is projected for Strategic Property Services. This consists of £28k Cr for income due to one off fees relating to Isard House, £8k Cr due to a Technical Support Assistant post which was vacant for seven months and £5k Cr relates to other minor items.

### 22 Investment Income £654k Dr

This variation mainly relates to the projected shortfall in income from Investment Fund properties. The 2014/15 budget for these properties is £2,025k. A number of High Street properties have been purchased costing £28.7M and the income projected for these properties is £1,191k this financial year. Another property was recently purchased for £3.75M resulting in further income this year of £42k. The estimated shortfall in 14-15 is £792k. The full year income for all these properties would be £1,919k resulting in a full year shortfall of £106k. Further acquisitions are currently being explored.

In addition to the above, a shortfall in income of £73k is projected for the Walnuts Head Rent based upon information from Garden Property Investments Ltd and our Principal Valuer. This budget has been realigned for 15-16.

Other variations in rental income net out to £211k Cr.

### 23 Other Rental Income - Other Portfolios £35k Cr

Various minor variations net out to £35k Cr.

### 24 Sold Services (Net Budgets)

Services sold to schools are separately identified in this report to provide clarity in terms of what is being provided. These accounts are shown as memorandum items as the figures are included in the appropriate Service Area in the main report.

### **Early Warning**

INTU have recently been granted planning approval for a proposed new development at The Glades Shopping Centre, which involves internal alterations and extending on to the roof to provide a Cinema and new restaurants. These works are currently estimated to cost approx. £ 14M. INTU are still working on their detailed proposals for this project, and have not yet requested Bromley's consent as Landlord and approval for funding. It is assumed, however, that they will want to proceed with this scheme in due course and Bromley's contribution to the cost of these works, under the existing leasing arrangements, would be approx. £2.1M. A detailed report will be submitted to Members, including proposed funding arrangements, once INTU have made a formal request and provided the business case.

### **Waiver of Financial Regulations**

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempted from the normal requirement to obtain competitive quotations, the Chief Officer has to obtain the agreement of the Director of Resources and Finance Director and (where over £100,000) approval of the Portfolio Holder, and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive, the following waivers have been actioned :

Exemption from the need for three competitive quotes for award of five year contract for the provision of Treasury Management services. Annual contract value £9,185 (rising to £10,185 in year 5). New contract period 1.1.15 to 31.12.19. Whole life value £48,425. Approval based on CPR 13.1 - Agreement of the Chief Officer to waive the need for competitive quotes.

Extension of contract for Occupational Health for a further 2 years for the period 1.4.15. to 31.3.17. This is the 4th extension . Annual contract value £106k. Original contract period 1.8.05 to 31.7.10. Whole life value of £1,084k . Approval based on CPR 13.1 - Agreement of the Chief Officer to waive the need for competitive quotes in agreement with Director of Corporate Services, Director of Finance and Portfolio Holder.

### **Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of There are no new virements to report this cycle.

## Allocation of Contingency Provision for 2014/15

Item	Original Contingency Provision	Allocations				Variation to Original Contingency Provision
		Previously Approved Items	New Items Requested this Cycle	Items Projected for Remainder of Year	Total Allocations/ Projected for Year	
	£	£	£	£	£	£
<b>Environmental Services</b>						
Street Environment contract	200,000			200,000	200,000	0
<b>Renewal and Recreation</b>						
Planning appeals - change in legislation	60,000			60,000	60,000	0
<b>Resources</b>						
Net shortfall of Glades income	114,000			114,000	114,000	0
<b>Care Services</b>						
Additional spend related to funding from NHS support for Social Care						
- expenditure	1,195,200	992,000		204,250	1,196,250	(6)
- income	Cr 1,195,200	Cr 992,000		Cr 204,250	Cr 1,196,250	Cr 1,050
Additional spend related to funding from Public Health						
- expenditure	352,800			0	0	Cr 352,800
- income	Cr 352,800			Cr 352,800	Cr 352,800	0
Winter Resilience Funding (grant CCG)						
- Increase Care Packages				500,000	500,000	500,000
- Increase Equipment Costs				180,288	180,288	180,288
- Income				Cr 680,288	Cr 680,288	Cr 680,288
<b>Education</b>						
Net impact of reduction in funding arising from LACSEG	1,960,000			519,000	519,000	Cr 1,441,000
<b>General</b>						
Provision for unallocated inflation	792,000	242,320		0	242,320	Cr 549,680
Provision for risk/uncertainty	1,840,000	275,000		1,565,000	1,840,000	(3)
Provision for cost pressures arising from variables	2,000,000			2,000,000	2,000,000	0
Provision for homelessness (impact of recession/ changes to welfare benefits)	1,200,000	1,200,000		0	1,200,000	(5)
Provision for risk/uncertainty relating to volume and cost pressures	1,120,000			1,120,000	1,120,000	0
Freedom Passes	614,000	533,277		0	533,277	(3)
Cost of Local Elections	500,000			450,000	450,000	Cr 50,000
Carbon tax	300,000	31,000		0	31,000	(3)
Grants to voluntary organisations	275,000			0	0	Cr 275,000
Disabled Facilities Grant Revenue Cont.to Capital	232,000			0	0	Cr 232,000
Impact of Auto Enrolment	200,000			0	0	Cr 200,000
Further increases in fuel costs	190,000			0	0	Cr 190,000
Discretionary rate relief budgets returned to Contingency		Cr 224,890		0	Cr 224,890	Cr 224,890
Deprivation of Liberty Safeguards		163,345		0	163,345	(7)
Biggin Hill Development		55,000		0	55,000	(7)
Funding set aside from underspends in 2014/15 contingency		558,000		0	558,000	(8)
	<b>11,597,000</b>	<b>2,833,052</b>	<b>0</b>	<b>5,675,200</b>	<b>8,508,252</b>	<b>Cr 3,088,748</b>
<b>Grants included within Central Contingency Sum</b>						
SEN Reform Grant						
Grant related expenditure	381,937	381,937		0	381,937	(1)
Grant related income	Cr 381,937	Cr 381,937		0	Cr 381,937	0
SEND Pathfinder Champion Grant						
Grant related expenditure	44,600	71,063		0	71,063	(5)
Grant related income	Cr 44,600	Cr 71,063		0	Cr 71,063	Cr 26,463
Lead Local Flood Authorities						
Grant related expenditure	253,000	250,000		0	250,000	(3)
Local Reform and Community Voices						
Grant related expenditure	89,570	88,060		0	88,060	(1&2)
Grant related income	Cr 89,570	Cr 88,060		Cr 1,510	Cr 89,570	Cr 1,510
Adoption Reform						
Grant related expenditure	273,154			273,154	273,154	0
Grant related income	Cr 273,154			Cr 273,154	Cr 273,154	0
Tackling Troubled Families Grant						
Grant related expenditure	426,400			318,000	318,000	Cr 108,400
Grant related income	Cr 426,400			Cr 318,000	Cr 318,000	108,400
London Waste & Recycling Board						
- expenditure		Cr 145,000		0	Cr 145,000	(1)
- income		145,000		0	145,000	145,000
Welfare Reform						
- expenditure		66,463		0	66,463	(4)
- income		Cr 66,463		0	Cr 66,463	Cr 66,463
Individual Electoral Registration Process						
- expenditure		102,335		0	102,335	(3)
- income		Cr 102,335		0	Cr 102,335	Cr 102,335
Care Bill Implementation Grant						
- expenditure				125,000	125,000	125,000
- income				Cr 125,000	Cr 125,000	Cr 125,000
SEND Implementation Grant						
- expenditure		151,960		107,357	259,317	(5)

Item	Original Contingency Provision	Allocations				Variation to Original Contingency Provision
		Previously Approved Items	New Items Requested this Cycle	Items Projected for Remainder of Year	Total Allocations/ Projected for Year	
	£	£	£	£	£	£
- income		Cr 151,960		Cr 107,357	Cr 259,317	Cr 259,317
Staying Put Implementation Grant						
- expenditure		36,487			36,487	(4) 36,487
- income		Cr 36,487			Cr 36,487	Cr 36,487
Additional grant for administration re change in Benefit legislation relating to persons from abroad						
- expenditure		9,225		0	9,225	9,225
- income		Cr 9,225		0	Cr 9,225	Cr 9,225
Additional grant for administration from DWP re Real Time Information - New Burdens Funding						
- expenditure		6,916		0	6,916	6,916
- income		Cr 6,916		0	Cr 6,916	Cr 6,916
Helping people Home			120,000		120,000	120,000
- expenditure			Cr 120,000		Cr 120,000	Cr 120,000
- income						
<b>Total Grants</b>	<b>253,000</b>	<b>250,000</b>	<b>0</b>	<b>Cr 1,510</b>	<b>248,490</b>	<b>Cr 4,510</b>
<b>TOTAL CARRIED FORWARD</b>	<b>11,850,000</b>	<b>3,083,052</b>	<b>0</b>	<b>5,673,690</b>	<b>8,756,742</b>	<b>Cr 3,093,258</b>

## Notes:

- (1) Approved by Executive 2nd April 2014
- (2) Approved by Executive 10th June 2014
- (3) Approved by Executive 16th July 2014
- (4) Approved by Executive 10th September 2014
- (5) Approved by Executive 15th October 2014
- (6) Approved by Executive 21st November 2014
- (7) Approved by Executive 11th February 2015
- (8) Approved by Council 23rd February 2015

## Allocation of Contingency Provision for 2013/14 (continued)

Item	Carried Forward from 2012/13	Allocations				Variation to Original Contingency Provision
		Previously Approved Items	New Items Requested this Cycle	Items Projected for Remainder of Year	Total Allocations/ Projected for Year	
	£	£	£	£	£	£
<b>TOTAL BROUGHT FORWARD</b>	<b>11,850,000</b>	<b>3,083,052</b>	<b>0</b>	<b>5,673,690</b>	<b>8,756,742</b>	<b>Cr 3,093,258</b>
<b>Items Carried Forward from 2013/14</b>						
<b>Care Services</b>						
Social Care Funding via the CCG under S256 (Invest to Save)						
- expenditure	840,920	488,920		352,000	840,920	(3) 0
- income	Cr 840,920	Cr 488,920		Cr 352,000	Cr 840,920	0
Older People Day Opportunities Year 2						
- expenditure	264,390	264,390		0	264,390	(4) 0
- income	Cr 264,390	Cr 264,390		0	Cr 264,390	0
Adult Care Gateway review - Care Bill						
- expenditure	248,680	248,680		0	248,680	(3) 0
- income	Cr 248,680	Cr 248,680		0	Cr 248,680	0
Children's Social care Year 3						
- expenditure	23,600	23,600		0	23,600	(6) 0
- income	Cr 23,600	Cr 23,600		0	Cr 23,600	0
Public Health S256						
- expenditure	43,920	43,920		0	43,920	(7) 0
- income	Cr 43,920	Cr 43,920		0	Cr 43,920	0
HealthWatch start up Funding						
- expenditure	4,350			4,350	4,350	0
- income	Cr 4,350			Cr 4,350	Cr 4,350	0
Adoption Reform						
- expenditure	485,269	345,700		139,569	485,269	(9) 0
- income	Cr 485,269	Cr 345,700		Cr 139,569	Cr 485,269	0
Tackling Troubled Families						
- expenditure	904,071	764,000		140,071	904,071	(3) 0
- income	Cr 904,071	Cr 764,000		Cr 140,071	Cr 904,071	0
Step Up to Social Work						
- expenditure	72,159			72,159	72,159	0
- income	Cr 72,159			Cr 72,159	Cr 72,159	0
Public Health						
- expenditure	768,900	98,000		670,900	768,900	(2) 0
- income	Cr 768,900	Cr 98,000		Cr 670,900	Cr 768,900	0
Public Health Transition Funding						
- expenditure	42,264	42,264		0	42,264	(8) 0
- income	Cr 42,264	Cr 42,264		0	Cr 42,264	0
<b>Chief Executive's</b>						
CCG Funding to Comms Team						
- expenditure	9,806	9,806		0	9,806	(8) 0
- income	Cr 9,806	Cr 9,806		0	Cr 9,806	0
Cabinet Office Funding						
- expenditure	22,260	22,260		0	22,260	(8) 0
- income	Cr 22,260	Cr 22,260		0	Cr 22,260	0
<b>Renewal &amp; Recreation</b>						
Business Support Scheme						
- expenditure	22,500	22,500		0	22,500	(1) 0
- income	Cr 22,500	Cr 22,500		0	Cr 22,500	0
<b>General</b>						
Disaster Recovery Solution	105,000	105,000		0	105,000	(8) 0
Contact Centre	26,342	26,342		0	26,342	(8) 0
Welfare Fund	441,996			0	0	(5) Cr 441,996
Staff Merit Awards (held in Contingency)	151,941			151,941	151,941	0
Local Plan Implementation	60,000	60,000		0	60,000	(1) 0
Children's Centres	297,000	297,000		0	297,000	(3) 0
Keston Ponds Dam	65,000	65,000		0	65,000	(3) 0
	<b>1,147,279</b>	<b>553,342</b>	<b>0</b>	<b>151,941</b>	<b>705,283</b>	<b>Cr 441,996</b>

Item	Carried Forward from 2012/13	Allocations				Variation to Original Contingency Provision
		Previously Approved Items	New Items Requested this Cycle	Items Projected for Remainder of Year	Total Allocations/ Projected for Year	
<b>Grants included within Central Contingency Sum</b>	£	£	£	£	£	£
Adult Social Care Data						
- expenditure	30,674			30,674	30,674	0
- income	Cr 30,674			Cr 30,674	Cr 30,674	0
<b>Total Grants</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Carried Forward</b>	<b>1,147,279</b>	<b>553,342</b>	<b>0</b>	<b>151,941</b>	<b>705,283</b>	<b>Cr 441,996</b>
<b>GRAND TOTAL</b>	<b>12,997,279</b>	<b>3,636,394</b>	<b>0</b>	<b>5,825,631</b>	<b>9,462,025</b>	<b>Cr 3,535,254</b>

**Notes:**

- (1) Approved by Renewal & Recreation PDS 23rd June 2014
- (2) Approved by Executive 12th February 2014
- (3) Approved by Executive 16th July & 10th September 2014
- (4) Approved by Executive 6th February 2013
- (5) To be used to support a revised welfare scheme in 15-16 (per E & R PDS 8.7.14)
- (6) Approved by Executive 20th June 2012
- (7) Approved by Care Services PDS October 2013
- (8) Approved by Executive 10th September 2014
- (9) Approved by Executive 15th October 2014



Description	2014/15 Latest Approved Budget £'000	Variation To 2014/15 Budget £'000	Potential Impact in 2015/16
Education Services Grant	Cr 2,732	0	The Education Services Grant (ESG) is allocated on the basis of pupil numbers, and grant reduces in-year as schools convert to academies. The full year effect of the 17 conversions projected to take place during 2014/15 is £920k, and is included in the Council's 2015/16 budget.
Adult Education	Cr 601	269	The current projected overspend for the Adult Education Service has continued from 2013/14, and is expected to continue into 2015/16. Some efficiency savings have been implemented to help contain this, however there is a total income shortfall of £366k, with only a net reduction of £97k on running costs to offset this.
Housing Needs - Temporary Accommodation	5,778	0	The full year effect of the current projections for temporary accommodation anticipated to be a pressure of £77k in 2015/16. This includes the £653k draw down from contingency in 2014/15 for the impact of welfare reforms approved by Executive on 15th Oct 2014. However, this only takes account of projected activity to the end of March 2015, and does not include any projected further growth in numbers beyond that point. Officers are currently modelling different scenarios to quantify the effect of further possible initiatives and also the most appropriate deployment of existing initiatives to maximise the financial benefit. The full year effect is included in the Council's budget for 2015/16.
Adult Care Placements	49,528	1,330	The net overspend on adult care placements is forecast to produce a full year overspend of £2,769k, based on activity to 31/3/15 only (i.e. doesn't include changes to activity levels in future years). The FYE has now been reflected in the 2015/16 budget.
Learning Disabilities Short Breaks Service	647	Cr 136	An underspend of £66k is expected to continue into next year. The FYE has now been reflected in the 2015/16 budget.
Learning Disabilities Housing & Support	1,383	Cr 115	The underspend currently reported in 2014/15 is expected to continue into next year. The FYE has now been reflected in the 2015/16 budget.
Information & Early Intervention	1,385	41	The overspend currently reported for 2014/15 is expected to continue into next year. The FYE has now been reflected in the 2015/16 budget.
Children's Social Care - Placements	12,800	Cr 679	The full year effect of the current projection is calculated at a £347k underspend. Officers have continued to work towards increasing the number of in-house foster carers so that expensive external placements can be avoided. The FYE has now been reflected in the 2015/16 budget.

Description	2014/15 Latest Approved Budget £'000	Variation To 2014/15 Budget £'000	Potential Impact in 2015/16
Children's Social Care - No Recourse to Public Funds	382	237	The full year effect of clients who have no recourse to public funds and Bromley are having to pay for has been calculated at £198k based on current numbers after the increase in budget has been taken into account. The Welfare Reform changes currently being implemented may impact on this amount further. Officers will monitor the position and report any changes as part of the budget monitoring process during the year. The FYE has now been reflected in the 2015/16 budget.
Children's Social Care - Leaving Care Services for 16/17 year olds and 18+	478	447	The full year effect of clients who have left care is currently calculated at £417k. This mainly relates to 16 and 17 year olds who are not able to claim housing benefits and the full cost of accommodation is payable by the council. The FYE has now been reflected in the 2015/16 budget.
Operational Property Services	371	116	There is an expected shortfall in charges to education and other capital schemes due to a reduction in the volume of work for schools and other establishments. The shortfall is likely to get worse as a result of the transfer of schools to Academies. The 14-15 budget assumes funding of approx. £200k from school related works (10% charges on works of approx. £2M). The latest capital programme suggests that this work will fall out in 16-17. It is projected that the shortfall will increase to £117k in 15-16 and £191K in 16-17.
Investment Income	Cr 6,356	654	An ongoing income shortfall of £106k is currently projected. Income of £2,025k is budgeted in 14-15 for the investment in Property, however the expected full year income, from properties purchased to date, is £1,919k. Further property acquisitions are currently being explored.
Mayoral	178	Cr 37	An on going underspend of £32k is projected for Mayoral Services. This relates to a vacant Mayoral attendant post.
Waste	8,573	346	Actual tonnage (excluding Garden Waste) is projected to be 1,800 tonnes above budget at the year end. There is also an increase in Garden Waste tonnages, and a year-end variation of 1,400 tonnes is projected. Other deficits include paper recycling income and trade waste collected, and a surplus within trade waste delivered. At this stage, it is expected these trends will continue into 2015/16 and a full-year effect of £700k is projected. The changes in tonnages reflect national trends are largely outside of our control. The full year effect of these variances has been built into the 2015/16 budget. Other variations will continue to be monitored closely during the coming months, with appropriate management taken to address the shortfall as part of the budget setting process.

**SECTION 106 RECEIPTS**

Section 106 receipts are monies paid to the Council by developers as a result of the grant of planning permission where works are required to be carried out or new facilities provided as a result of that permission (e.g. provision of affordable housing, healthcare facilities & secondary school places). The sums are restricted to being spent only in accordance with the agreement concluded with the developer.

The major balances of Section 106 receipts held by the Council are as follows:

<b>31 March</b>			<b>Transfers (to)</b>	<b>Actual</b>
<b>2014</b>	<b>Service</b>	<b>Income</b>	<b>Expenditure /from Capital</b>	<b>as at</b>
<b>£000</b>		<b>£000</b>	<b>£000</b>	<b>31 Jan</b>
			<b>£000</b>	<b>2015</b>
				<b>£000</b>
<b><u>Revenue</u></b>				
679	Highway Improvement Works			679
5	CCTV		5	-
45	Road Safety Schemes			45
120	Local Economy & Town Centres			120
69	Parking		12	57
-	Landscaping			-
727	Healthcare Services	41	25	743
40	Community Facilities (to be transferred to capital)			40
10	Other	-	-	10
<b>1,695</b>		<b>41</b>	<b>42</b>	<b>1,694</b>
<b><u>Capital</u></b>				
0	Local Economy & Town Centres			-
1,571	Education	369	456	1,484
4,461	Housing	748	435	4,774
-	Community Facilities			-
<b>6,032</b>		<b>1,117</b>	<b>891</b>	<b>6,258</b>
<b>7,727</b>		<b>1,158</b>	<b>933</b>	<b>7,952</b>